



# **vMIS**

## **User Manual**



Vidyalankar Institute of Technology

## USER'S MANUAL

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The screenshot displays the vMIS dashboard interface. At the top, there is a navigation bar with various menu items: MyDashboard, Documents, Admissions, HR, Academics, Systems, Library, Exams, Committees, Placement & Alumni, Accounts, Stores, FM, Corporate Affairs, Security, and Registry. Below this is a secondary menu with icons for: My Dashboard, My Attendance, My vDiva, Requests, Approve Leaves, Approve Reversals, Request Certificates, Guest Info to Security, Activity Calendar, Achievement / Contribution, Need Help?, and Apply for Railway Concession.

The main content area features a 'My Dashboard' window. It contains an 'Upcoming Events' table with the following data:

Inst	Activity Name	Activity Owner	For	Date	Time	Venue	Conducted
VISIT	SPOKEN TUTORIAL ONLINE EXAM FOR 800M STU	BEENA KAPADIA	STUDENT	14-04-2018	03:00	X-105A	No
VIT	LEAD GENERATION DIGITAL CAMPAIGN WITH SH	TRUPTI NAIK	STUDENT	15-04-2018	09:00		No
VIT	VMS DI MEETING	TRUPTI NAIK	STAFF	16-04-2018	09:00		No
VISIT	MOCK PROJECT VIVA PRESENTATION EVALUATED	BEENA KAPADIA	STUDENT	16-04-2018	09:00	X-008	No
VISIT	VALUE ADDED COURSE	BEENA KAPADIA	STUDENT	19-04-2018	09:00	Y BLOCK	No
VIT	GOOGLE ADWORDS CAMPAIGN- VMS ADMISSION	TRUPTI NAIK	STUDENT	20-04-2018	09:00		No
VISIT	VALUE ADDED COURSE	BEENA KAPADIA	STUDENT	20-04-2018	09:00	Y BLOCK	No
VISIT	TEACHER'S TALENT	SHREYAS BONDRE	STAFF	21-04-2018	02:00	SEMINAR	No

Below the events table, there are two smaller tables: 'Library Book Issue Details' and 'Holidays'.

Acc.No.	Title

Date	Name
30-04-2018	BUDDHA PURNIMA
31-05-2018	MAHARASHTRA DAY
16-06-2018	KANZAN (D/D-UL-RT)

At the bottom left of the dashboard window, it says 'Ready Need Help?'.

### Quantitative Benefits:

- Savings from phased out legacy systems
- Streamlines Education Processes
- Automates Important Functions
- Increases Productivity and Efficiency
- Big Savings in Person hours

### Qualitative Benefits

- Improves data and process integrity
- Enhances operational security
- Reinforces accountability and transparency

### General Benefits

- Single system to manage all Institute related information from anywhere in the Institute
- Easy to use
- Reliable and secure system

- Complete Automation of operations
- More Time to focus on Strategic Tasks
- Better informed decision making for management

#### Benefits to Management

- Using Institute ERP, Institute management has a systematic and easy approach towards maintaining and updating the different aspects of their institute.
- Administrative staff can reap several benefits from ERP, some of which are as follows:
  - Single Point ERP
  - Zero redundancy in managing the institutions records
  - Complete automation of all operations
  - Centrally stored information with zero redundancy
  - Best possible resource optimization
  - Generate timetables with dynamic substitute management
  - Cost effective one point solution for total management
- Easy performance monitoring of individual modules leading to uncomplicated error detection
- Automated and quick report generation along with process turnaround time
- Centralized data repository for trouble free data access
- Authenticated profile dependent access to data
- User friendly interface requiring minimal learning and IT skills
- High level data security
- Design for unproblematic scalability
- Elimination of people dependent processes
- Minimal data redundancy

#### Benefits to Staff:

- Staff can check their Attendance
- Staff can check leave status and holidays
- They can check Activity Calendar
- Check library books status

- Request for leave and leave reversal as well.
- They can request for consumables
- Check their salary sheets
- Add contribution and achievement
- Check their Service Book

#### Benefits to Students:

- Students get a new platform not only to gain but also to express the knowledge inside them.
- Freedom to browse through library books catalogue and identify the book(s) to be issued
- Prior information about all events and holidays
- Railway Concession

#### 1.2 Features:

##### 1. End-to-End solution

Whether it's the enrolment of a new student or calculation of salary for the staff, It provides you a fully integrated end-to-end solution to manage all the functions and activities required for your education institution. It ensures that offices, faculty and students have access to timely and up-to-date information. It manages high volumes of critical information with hundred percent of accuracy helping you to run your institution more smoothly and efficiently. It creates a foundation for new processes that can yield significant returns on investment.

##### 2. N-Tier Architecture

ERP is designed on an N-Tier architecture allowing multiple users to work simultaneously from multiple locations on a single database. This helps in sharing information between different departments and users on a real-time basis.

##### 3. Streamlines Educational process



ERP often prompts significant process reengineering and could breathe life into ineffective and inefficient departments or processes. It helps in proper documentation and standardization of education process by setting up protocols for each and every process. ERP also provides you an opportunity to correct broken processes and replace them with modern, system-enabled, state-of-the-art business practices.

4. Increases productivity and efficiency of the staff Automation helps staff to work out things well in time helping them to give more time to take care of the other issues and problems. ERP helps organizations to handle the same amount of work by less staff thereby allowing the rest of the man power to be deputed in other productive works.
5. Reduces paper work: ERP has an in-built Document Management System that helps organizations to reduce their paper consumption to a great extent which is not just cost effective but is eco-friendly as well.
6. User Friendly Interfaces of ERP play an important role to make it successful and a popular solution. ERP is designed with easy to use, interactive and user friendly interfaces that help non-expert users to perform complex functions without any difficulty.
7. Comprehensive Reporting System: Organizations around the world consider effective reporting system as a vehicle for evaluating and enhancing the performance of the entire system. Thus reports have become the most vital part of any application System. What so ever new features there may be in an application, the end user evaluates the quality of System by its quality of reports. ERP offers a powerful mechanism to generate accurate and robust reports with a great deal of flexibility. Whether you want a report for a single student or for the entire institute, it gives you plenty of options and flexibility to generate reports at multiple levels helping you to enhance the performance and productivity of your institution

## 8. Ensures Data Security

Data Security is also an important factor while designing an ERP solution. ERP ensures complete security of data. We make sure that the data isn't in the direct access of the users. Various security measures have been implemented to tighten the security at the database level as well as at the application level.

- Login security and single sign-on: Users sign on once within a secure environment and are automatically authenticated for all applications they are allowed to access.
- Security roles and permissions: Users see and access only what their individual roles and permission levels grant them.
- Workflows and approval processes: Workflows and approval processes ensure proper task routing among departments.

## 9. Easy Centralized Backup Options

Database Backup is the most critical part of any ERP solution. ERP comes with easy to manage database-backup system. The database backup and restoration processes both are simple and easy and don't require any database expert to perform these activities.

## 2.0 Modules:

### 2.1 Administration

This contains various features which are useful for all users-admin, staff and students.

#### 2.1.1 Student details

- Student need to fill this details during Admission.

Student Details (Editing Record)

Roll Number : 1310A0006 Adm. Form No. :

Course Preferences  
 Level : POST GRADUATE Course : COMPUTER ENGINE Category : OPEN CATEGORY Registration No. :

Personal Details  
 Name as on the Std. XIN OR Equivalent Certificate : Date of Birth : Birth Place : Gender : Nationality :  
 UPADHYAY KAUSHIKI WANDANA 12-04-1988 FEMALE INDIAN  
 First Name : Middle Name : Last Name : Mother Name : Religion : Subcaste : Aadhar Card No. :  
 KAUSHIKI WANDANA UPADHYAY WANDANA

Contact Details  
 Permanent Address : Address (to be Printed on the I - Card) : Same as Previous  
 H-4 FORTUNE ESTATE, KOLAR ROAD, BHOPAL H-4 FORTUNE ESTATE, KOLAR ROAD, BHOPAL  
 Country : State : City : Pin Code : Country : State : City : Pin Code :  
 INDIA MADHVA PR SHRA 482042 INDIA MADHVA PR SHRA 482042  
 Mobile : STD : Phone : Email : Native Place : Native Place Address :  
 0000000000 122@abc.com BHOPAL H-4 FORTUNE ESTATE, KOLAR ROAD, BHOPAL

Academic Details

Education Name	Board/University	School/College	Year Of Passing	% Marks/CGPA	Class	Specialization
<input type="checkbox"/> SSC						
<input checked="" type="checkbox"/> BSC	CESS	RAJY GANDHI H. SEC. SD	2007	62.88	1	SCIENCE
<input type="checkbox"/> DIPLOMA						

Merge Details  
 11th 12th Mathematics

Save (F10) Cancel (ESC) Read Only View

### 2.1.2 Bonafide Certificate

- Click on Admission Module, in that bonafide certificate tab to issue the certificate to eligible student.

VIT VITLABAR Institute of Technology

MyDashboard Documents Admissions HR Academic Social

Cancel Admission Update Admission Category Merge Social Status

Super Admin

Student Details Rollwise Certificate Student's Query Reports

Admissions -> Bonafide Certificate -> Bonafide Certificate

Search (13) Refresh (74) New (2)

SC No.	Roll Number	First Name	Middle Name	Last Name
184	16103A0380	PANKAJ	DIYANESHWAR	W
213	17104C2053	SARANIG	ABHOK	0
173	17101A0916	MANOJ	MOHAN	K
284	17103A3002	NEHA	JYWANIT	K
285	17103C2036	AADITI	MANOJ	M
212	1610480099	ROHAK SINGH	SATNAM SINGH	G
198	16103C3004	SAGAR	SUNIL	R
282	17102A0007	SALRABH	SANTOSH	K
197	1710380035	PRATIK	VITTHAL	S
	1610681054	NANDINI	RAJENDRAN	R
	1710641023	SHRADHA	SANJAY	K
	1710641023	SHRADHA	SANJAY	K
172	17101C2001	NAVANA	SARUDEVAN	R
171	15101A0016	QUBA	SALAM	A

(All) Total Records : 1 - 20 of 986

Ready: Bonafide Certificate

Bonafide Certificate (Editing Record)

Roll Number : 16103A0000



Institute : VITLABAR Institute of Technology  
 Name : PANKAJ WAKAR  
 Level : UNDER GRADUATE  
 Course : ELECTRONICS ENGINEERING  
 Course Year : SECOND YEAR  
 Semester : 4  
 Mobile : 992003458  
 Email : pankajwakar1999@gmail.com

Bonafide Certificate issued 2 times

Date of Issue : 08-08-2019

Reason : 1: INCOME CERTIFICATE PURPOSE  
 INCOME CERTIFICATE PURPOSE  
 INTERNSHIP PURPOSE  
 JOB CLAIM IN PARENTS OFFICE  
 KAMGAR KALYAN SCHOLARSHIP  
 MCA EXAM  
 NON-CREAMY LAYER  
 OPENING A BANK ACCOUNT PURPOSE  
 PASSPORT PURPOSE

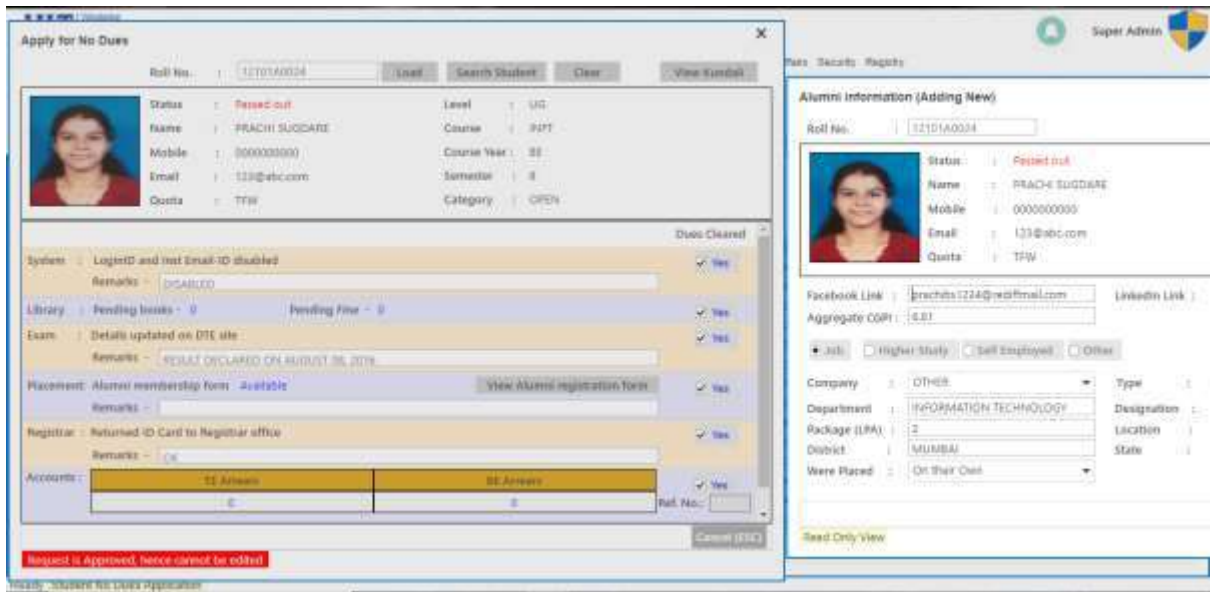
Reason for issue: Certificate issued

Reason for issue	Certificate issued
OME CERTIFICATE PURPOSE	2
OME CERTIFICATE PURPOSE	1
OME CERTIFICATE PURPOSE	1
OME CERTIFICATE PURPOSE	1
OME CERTIFICATE PURPOSE	1
SPORT PURPOSE	1
OME CERTIFICATE PURPOSE	2
SPORT PURPOSE	1
MIDDLE PURPOSE	1
HEA'S OFFICE	1
OME CERTIFICATE PURPOSE	3
OME CERTIFICATE PURPOSE	3
OME CERTIFICATE PURPOSE	1
N-CREAMY LAYER	2

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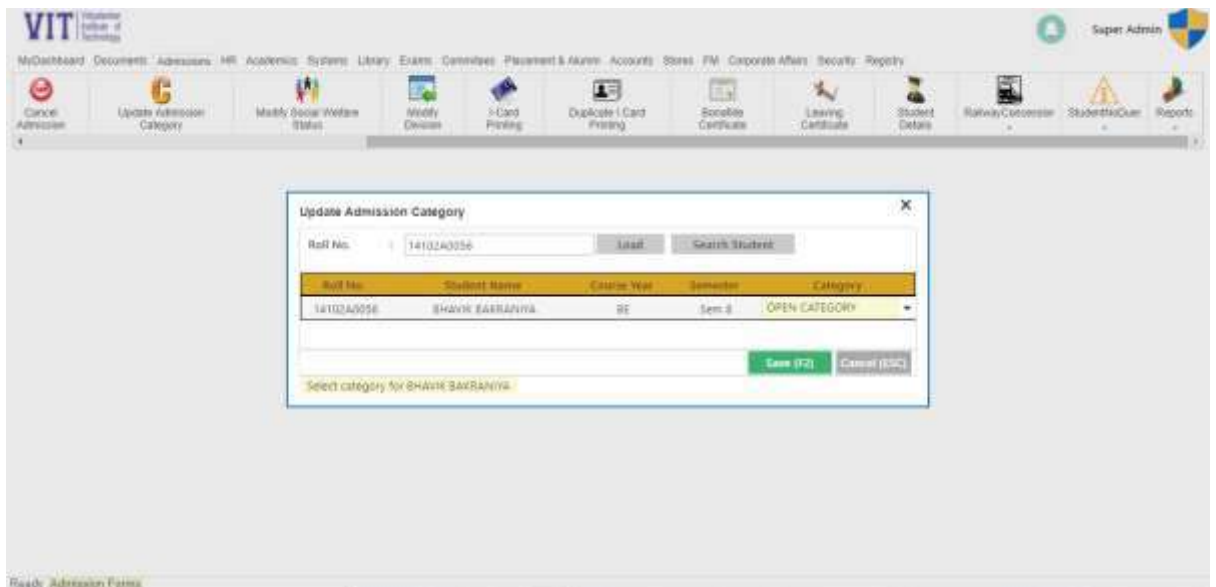
### 2.1.3 Apply for No-dues

- Student can Apply for no dues by clicking on this tab under Admission module. Through this way we can update Alumni Information as well.



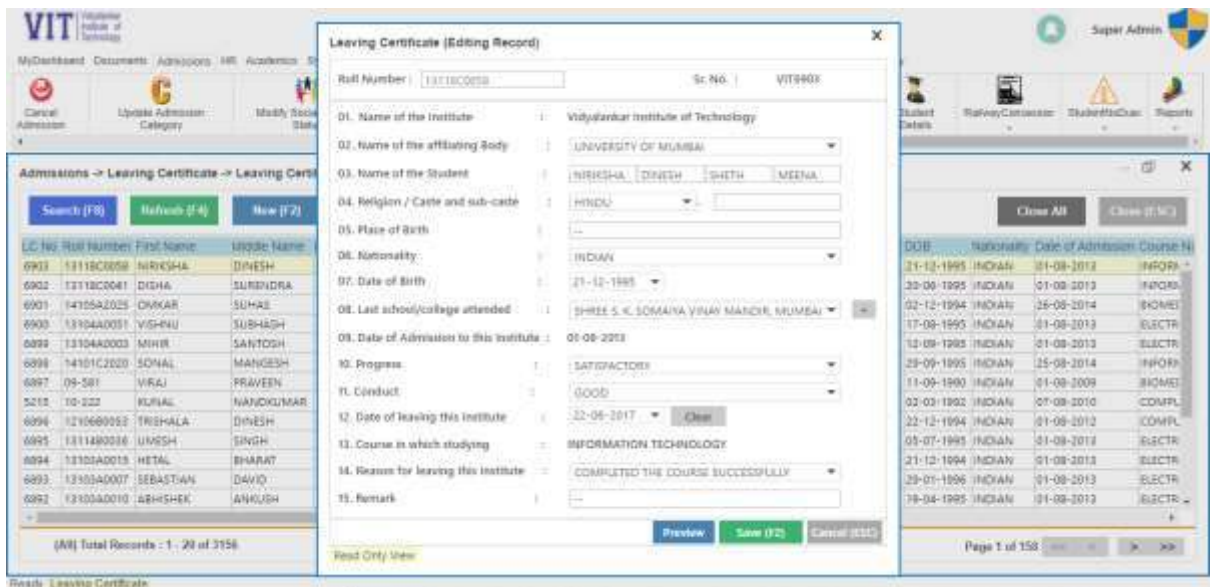
### 2.1.4 Update Admission Category

- Admin can update caste category by clicking on the respective tab present under admission module



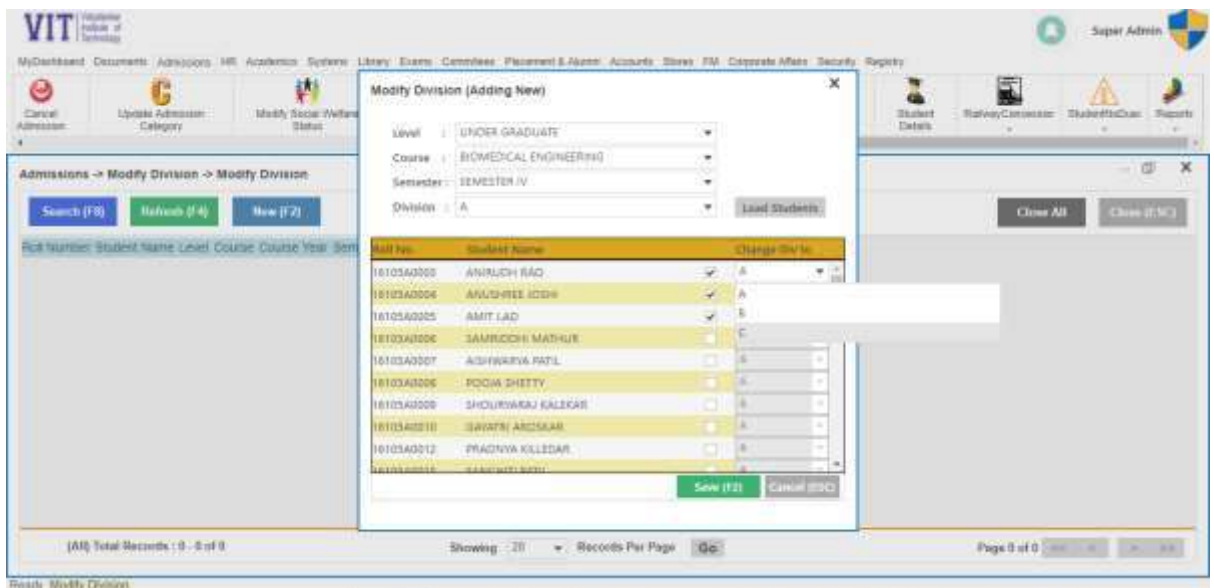
### 2.1.5. Leaving Certificate

- This is under admission module. Students' have to fill this form and submit it to the Admin which later after verification will get printed on the letter head.



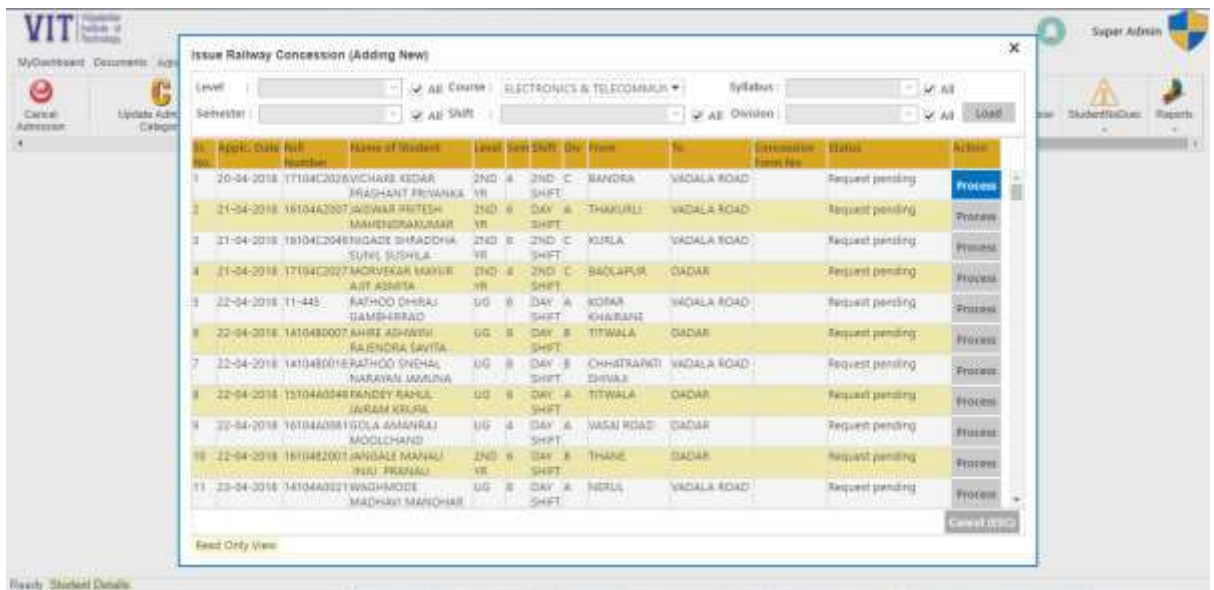
### 2.1.6. Modify Division

- This tab is available under Admission Module. Admin can modify the division details using this tab



### 2.1.7 Issue Railway Concession

- Students will first apply for Railway Concession using their credential and the department executive can process the request using this tab which is present in Admission module



### 2.1.8 ID Card Forgot

- Under Security Module, security admin collects the data and issue a Temporary I card.



### 2.1.9 I card Lost

- This tab is under security module. Security admin collects the details related to this and create a duplicate I-card

**Security -> ID Card Issue -> ID Card Lost**

Search (F7) Refresh (F4) New (F2)

**ID Card Lost (Editing Record)**

Roll Number: 17105A0001

**Student Details:**

- Institute: VITLABAR Institute of Technology
- Name: RICHU BHUBAL
- Level: UNDER GRADUATE
- Course: BIOMEDICAL ENGINEERING
- Course Year: FIRST YEAR
- Semester: 2
- Mobile: 8085556605
- Email: richu.bhubal@gmail.com

In last 30 days this student has forgotten ID Card 0 times

Date of Reporting: 23-04-2018

Remarks:

Report Lost Cancel (ESC)

Roll Number	Name Of Student	Level
VIT 17105A0001	RICHU BHUBAL	UG
VP 16205A0007	ABHISHEK SHINDE	DIP
VIT 15105C2021	KAVITA SATOSE	2ND YE
VIT 15105A0039	MHIR JOGLEKAR	UG
VIT 15105C2005	RAJAS DAMLE	2ND YE
VP 17202C0012	SARTHAK TAPARE	DIP
VP 12202C0154	DHUBHAM MALAP	DIP
VP 14201A0049	PIHEL PATIL	DIP
V5IT 16301A0058	SUJAYKUMAR AMRUTHER	UG
V5IT 16205A0005	DIPESH BADADE	UG
V5IT 17311A0031	AKASH KANAR	UG
V5IT 17302C0039	PRAJESH PONDENAR	UG
VIT 15101B0381	SUSHANT PATIL	UG
VIT 10-654	KIRTI SURWASE	UG
VIT 17101C2089	PRAJAKTA WOTE	2ND YE
VIT 14105A0002	VINAY PEDNEKAR	UG
VP 17205A0004	HARSH DUTTA	DIP
V5IT 17304A0047	AARUL BINOH	UG
VP 13301B0315	CHINMAY GHOTALEKAR	DIP

Receipt No	Remarks	Date	Status
535877	1 times	Pending	
534831	1 times	Pending	
534932	2 times	Pending	
534886	1 times	Pending	
535869	4 times	Pending	
535867	2 times	Pending	
535054	1 times	Pending	
548245	2 times	Pending	
548183	1 times	Prepared	
548182	1 times	Prepared	
548181	1 times	Prepared	
534219	1 times	Prepared	
534274	1 times	Prepared	
534259	1 times	Prepared	
534371	1 times	Prepared	
535850	1 times	Prepared	
548200	1 times	Prepared	
535861	2 times	Prepared	

(AR) Total Records - 1 - 20 of 1038

Showing 20 Records Per Page

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### 2.1.10 Duplicate I-card Printing

- This is under Security Module. Here he can get complete list of students to whom Duplicate I-cards were issued.

**Duplicate I Card Printing**

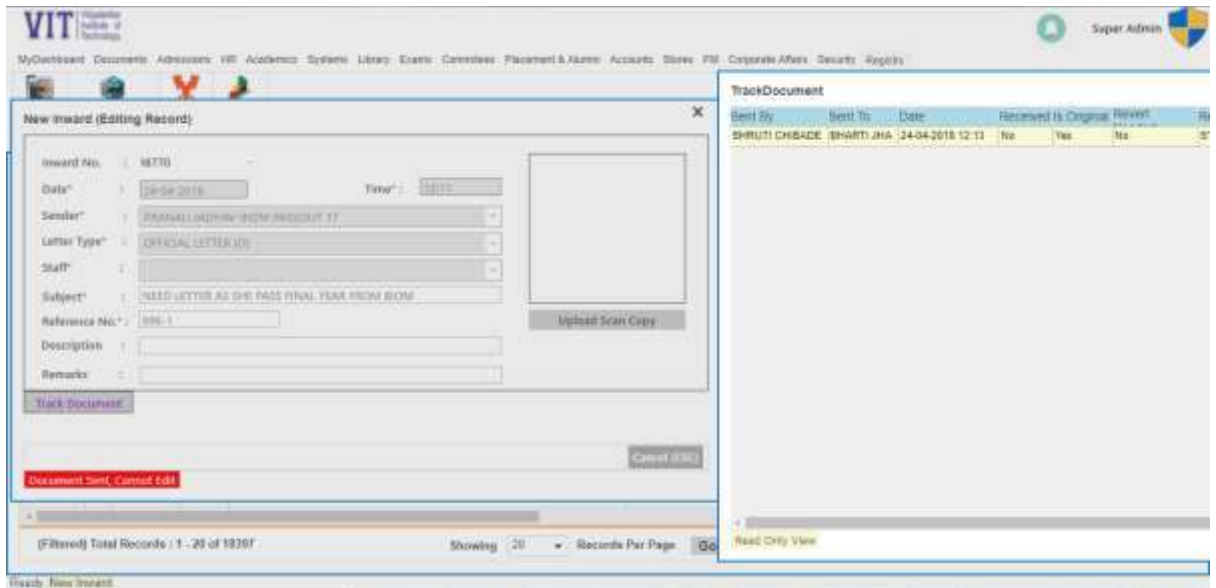
S.No	Institute	Roll Number	Name of Student	Level	Course	Sem	Sec	Date of Reporting	Reported by	Fees Paid	Receipt No
1	VIT	17105A0001	RICHU BHUBAL	UG	BIOMED	A		23-04-2018	VITIN ADSULKAR	Rs.	
2	VP	16205A0007	ABHISHEK SHINDE	DIP	IT	4	A	23-04-2018	VITIN ADSULKAR	Rs.300	535877
3	VIT	15105C2021	KAVITA SATOSE	2ND YR	EX	8	C	31-04-2018	SATISH GODE	Rs.300	534831
4	VIT	15105A0039	MHIR JOGLEKAR	UG	COMP	6	A	21-04-2018	SATISH GODE	Rs.300	534932
5	VIT	15105C2005	RAJAS DAMLE	2ND YR	EX	8	C	20-04-2018	SATISH GODE	Rs.300	534886
6	VP	12202C0154	DHUBHAM MALAP	DIP	IT	2	C	17-04-2018	PRASHANKAR JAYE	Rs.300	535867
7	VP	17202C0012	SARTHAK TAPARE	DIP	IT	2	C	17-04-2018	PRASHANKAR JAYE	Rs.300	535869
8	VP	14201A0049	PIHEL PATIL	DIP	SI	4	A	16-04-2018	PRASHANKAR JAYE	Rs.300	535864
9	V5IT	16301A0058	SUJAYKUMAR	UG	BMS	4	A	16-04-2018	SATISH GODE	Rs.300	548245

Proceed to Print Cancel (ESC)

Click to Select All the Students

### 2.1.11 Inward Details

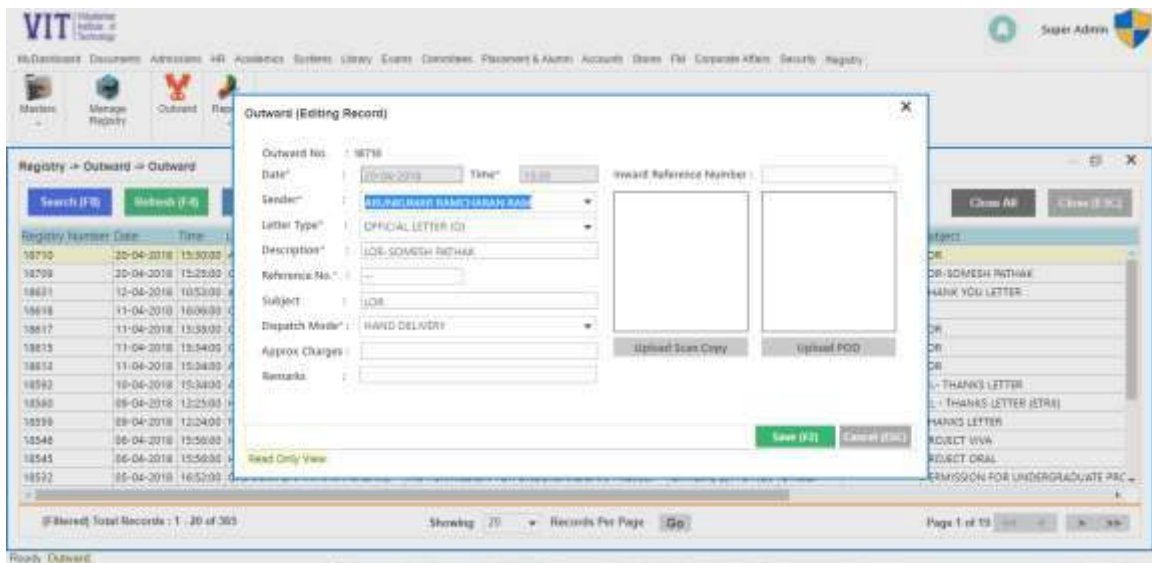
- This tab is under Registry module. The Department executive can update the inward details in this which will be notified to the concerned person in his dashboard.



### 2.1.12. Outward Details

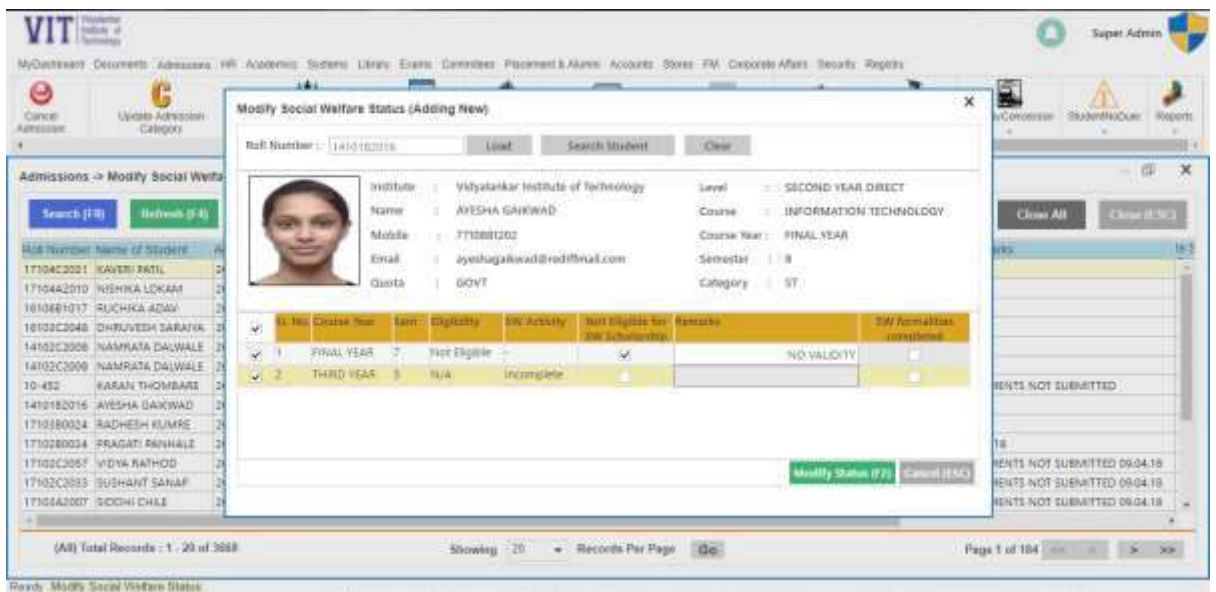
- This tab is under Registry module. The Department executive can update the outward details in this which will be notified to the concerned person in his dashboard.





### 2.1.13. Modify Social Welfare Status

- This tab appears under Admission Module. This is to update the caste validity details.



### 2.1.14. Entry Pass

- This tab appears under security module. Using this security admin can create pass for visitors.

The screenshot shows the vMIS Security module interface. The main menu includes options like MyDashboard, Documents, Admissions, HR, Academics, Systems, Library, Exams, Calendar, Placement & Alumni, Accounts, Stores, PM, Corporate Affairs, Security, and Registry. The 'Security' module is active, showing a list of entry passes and a modal window for editing a 'Long Duration Entry Pass'. The modal contains the following fields:

- Name: HAMAR SHAH
- Organisation: ATMAN FINORCHI
- Valid From: 15-01-2016
- Valid To: 31-12-2016
- Reason: ERP
- Approved By: NITIN ADISUKAR
- With Vehicle

Buttons for 'Print', 'Save (F2)', and 'Cancel (ESC)' are visible at the bottom of the modal. The background shows a table of entry passes with columns for Name of Person, Valid From, Valid To, and Reason.

### 2.1.15. Guest Register

- This tab appears under Security Module. This is used to record guest/visitors of the Institute.

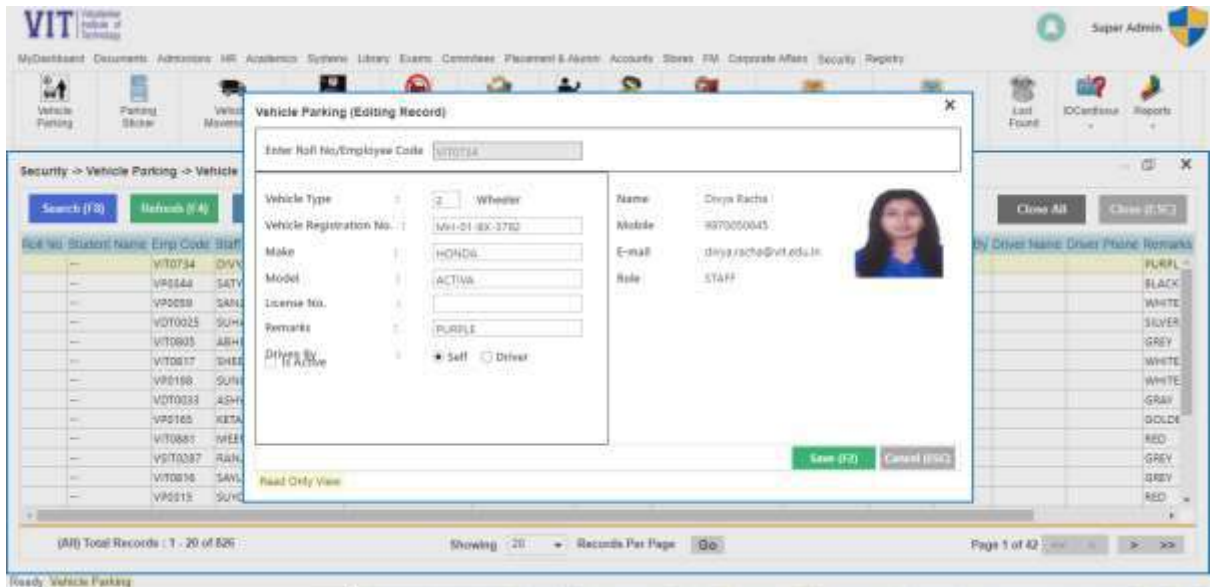
The screenshot shows the vMIS Security module interface with the 'Guest Register' tab selected. A modal window titled 'Unplanned Guest Register (Editing Record)' is open, displaying the following fields:

- Name: ADITHY GANDHI
- Purpose of Visit: OFFICIAL
- When to see: TADWALKAR MUNDO
- Date Of Visit: 12-05-2017
- Entry Time: 13:37 (24 hour format)
- Exit Time: (24 hour format)
- Mobile No.: 888882919
- Goods Carrying: BAG WITH LAPTOP
- Visitor Pass No.: 16
- With Vehicle

Buttons for 'Cancel (ESC)' and 'Capture Photo' are visible. The background shows a table of guest registers with columns for Visitor Pass No., Name of Guest, and Date of V.

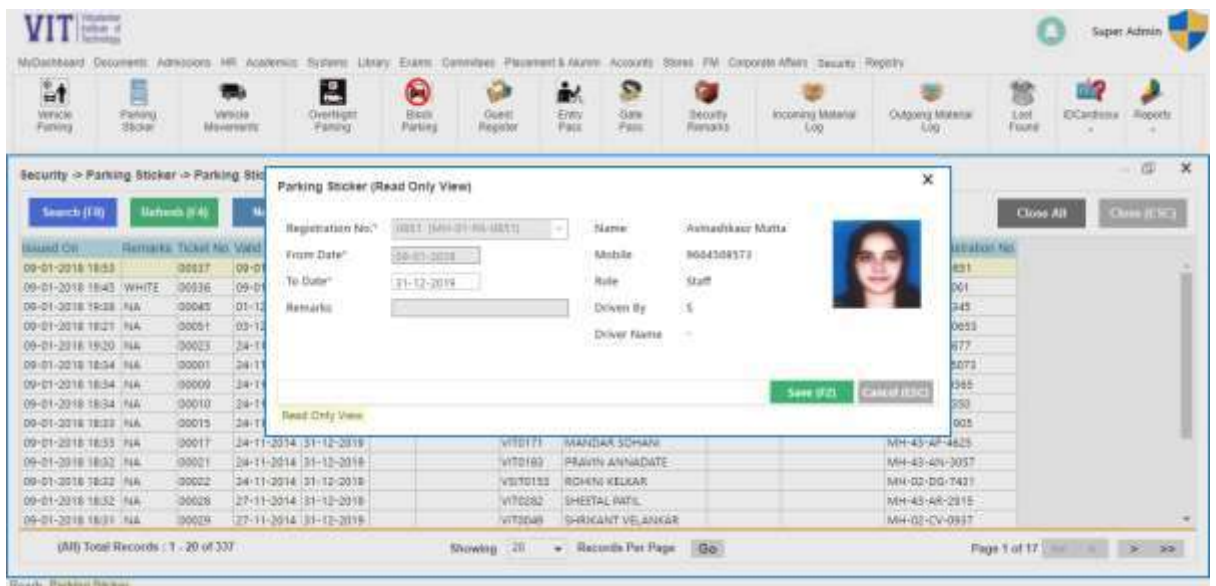
### 2.1.16. Vehicle Parking

- This tab appears under Security Module. This is used to record Vehicle Parking details of Employees.



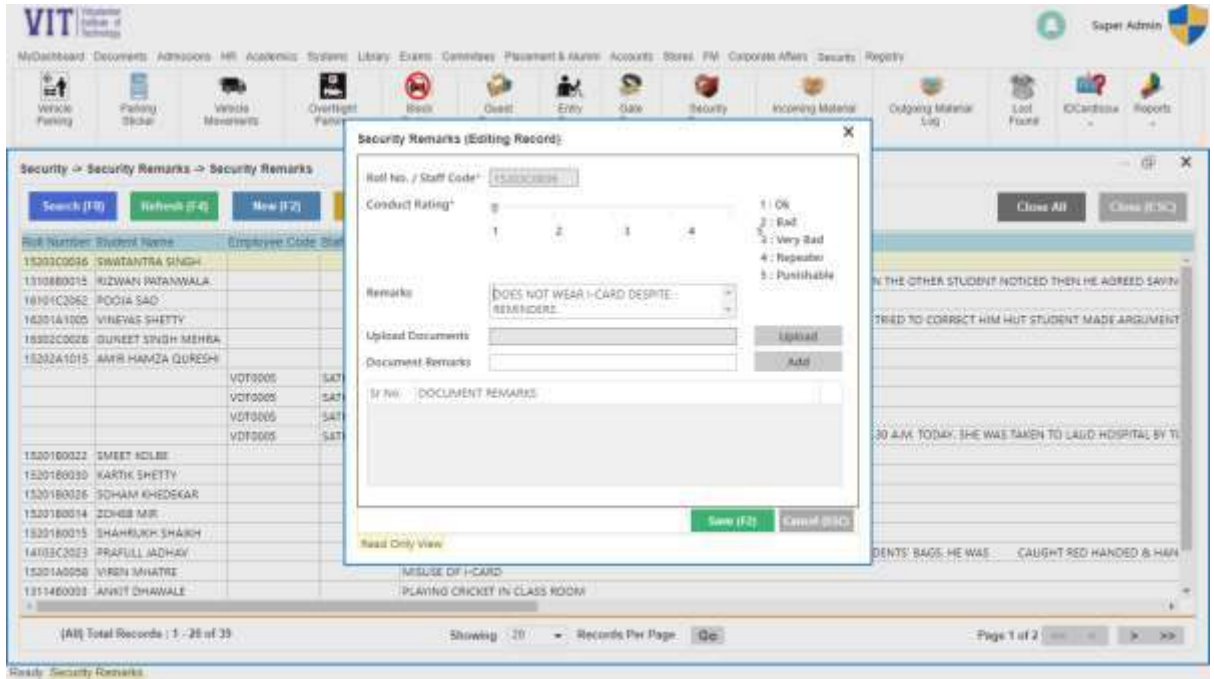
### 2.1.17 Parking Sticker

- This tab appears under Security Module. Using this admin can print Parking Stickers for staff.



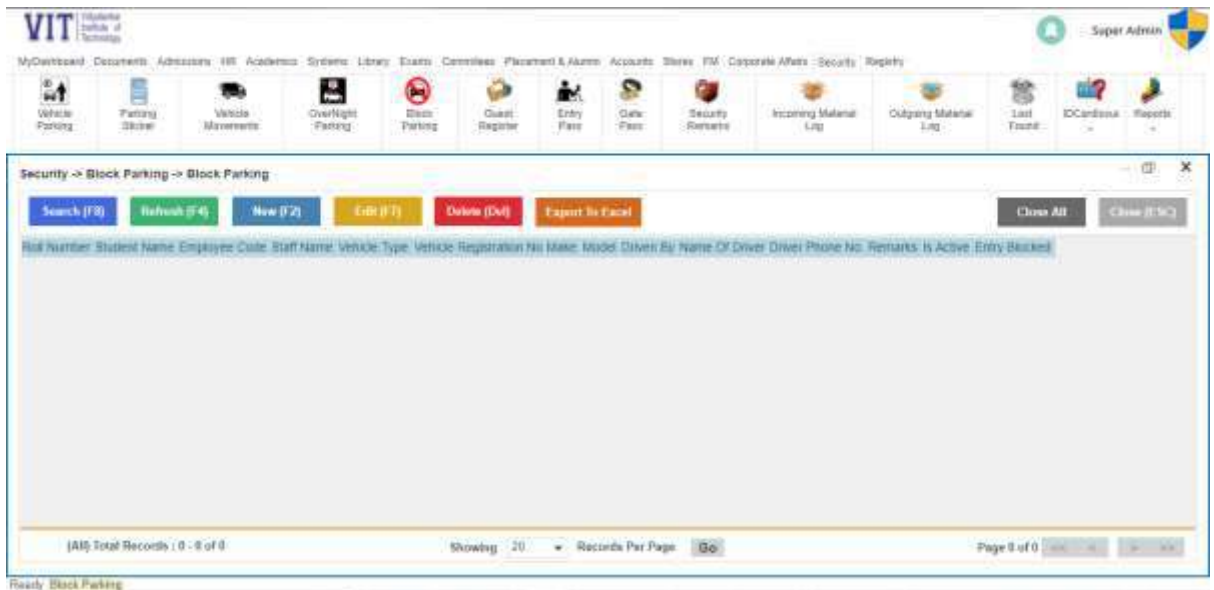
### 2.1.18 Security Remarks

- This tab appears under Security Module. It is used to report any security issues which happens in Institute



### 2.1.19 Block Parking

- This tab is under Security Module. It is used to fill parking details.



### 2.1.20 Overnight Parking

- This tab is under Security Module. This is used to fill details about overnight parking.

The screenshot displays the 'Long Duration Parking (Edit Mode)' interface. It features a search bar, a list of vehicle registrations, and a detailed form for editing a specific record. The form fields include:

- Vehicle Registration No.\*: MH-43-AJ-3848
- Approved By\*: NITIN ADSULKAR
- From Date\*: 10-04-2018
- To Date\*: 10-04-2018
- Reason\*: NOT STARTED
- Name: Girish Gidye
- Mobile: 9819289997
- Role: Staff
- Driven By: Self
- Driver Name: [Empty]

Below the form is a table of parking records:

Vehicle Registration No.	Approved By	From Date	To Date	Reason	Staff ID	Checked
MH-43-AJ-3848	NITIN ADSULKAR	10-04-2018	10-04-2018	NOT STARTED	VIT0341	
MH-01-CQ-9880	NITIN ADSULKAR	22-11-2017	22-11-2017	NDR STARTING	VIT0318	
MH-46-AJ-9227	NITIN ADSULKAR	24-10-2017	24-10-2017	BREAK DOWN	VPO515	
MH-02-CV-0937	PRABHAKAR JAY	19-09-2017	19-09-2017	BREAK DOWN	VIT0205	
MH-04-PK-5367	NITIN ADSULKAR	06-09-2017	10-09-2017	BREAK DOWN	VIT0486	
MH-06-WF-5338	NITIN ADSULKAR	04-08-2017	04-08-2017	BREAK DOWN		
MH-46-AL-5332	NITIN ADSULKAR					
MH-01-CQ-9880	NITIN ADSULKAR					
MH-01-G-3061	NITIN ADSULKAR					
MH-01-BU-1329	PRABHAKAR JAY					
MH-08-G-5878	NITIN ADSULKAR					
MH-12-CV-7258	NITIN ADSULKAR					
MH-02-DC-2084	NITIN ADSULKAR					
MH-01-CF-5525	NITIN ADSULKAR					

### 2.1.21 Gymkhana Login

- This tab is under committee module. It is used to keep track of Gymkhana entry.

The screenshot shows the 'Login Session' window in the vMIS system. It features a search bar for 'Enter Roll No.' and a 'View Entry' button. Below is a table with columns for Roll No., Name, In Time, Out Time, Status, and Exit. The table lists 37 entries. At the bottom, it shows 'Total Entry: 37', 'Total Exit: 9', 'Current Entry: 28', and 'To be Edited: 7'.

Roll No.	Name	In Time	Out Time	Status	Exit
VIT 17104000	SARASHI RAJANE	12:27	14:27	Issue	Exit
VIT 18104004	SHAN TAMB	13:26	14:26	Issue	Exit
VIT 17104107	DEEPA GARGAR	13:21	14:21	Issue	Exit
VIT 17104102	SARASHI DESHPANDE	13:21	14:21	Issue	Exit
VIT 18304101	ABHIRAM SINGH	13:01	14:01	Issue	Exit
VIT 18304107	KALYAN ANGAR	13:01	14:01	Issue	Exit
VIT 18304108	TRAYU SAWADE	13:01	14:01	Issue	Exit
VIT 18304101	SACAR SAMANT	13:02	14:02	Issue	Exit
VIT 18302008	ANISHKUMAR HADAR	12:51	13:51	Issue	Exit
VIT 18302012	ARUL ANANDARAJ	12:52	13:52	Issue	Exit
VIT 18302003	SHYAM THAKAR	12:53	13:53	Issue	Exit
VIT 18302006	SARASHI CHAVANKA	12:52	13:52	Issue	Exit
VIT 18302008	SHARADH WADDEPALLI	12:52	13:52	Issue	Exit
VIT 181042014	VAISHALI KADIA	13:31	13:31	Issue	Exit
VIT 18102008	SARASHI DAMAR	12:55	13:55	Issue	Exit

### 2.1.22 Block/unblock Gym

- This tab appears under Committee module. It is used to block/unblock a student from entering Gymkhana

The screenshot shows the 'Committee -> Block Unblock Gym -> Gymkhana Block Student' window. It includes a search bar and several action buttons: Search (F3), Refresh (F4), New (F2), Edit (F7), Delete (Del), and Export to Excel. The main area contains a table with columns for Roll No., Student Name, Block Date, Remarks, and Chan Date. A modal window titled 'Block Unblock Gym (Editing Record)' is open, showing details for a student with Roll No. 17101A0071, Name AARASHI MAHAREKAR, and Mobile 982082001. The modal has 'Block' and 'Cancel (ESC)' buttons.

Roll No.	Student Name	Block Date	Remarks	Chan Date	Status
17101A0071	AARASHI MAHAREKAR	14-03-2018 13:47	TIME OVER	24-04-2018 12:33	U
14101A0007	SHUBHAM KAMBLI	09-04			
14101A0045	HERAMB GADHARE	09-04			
14101A0018	SANTOSH GOPWANE	09-04			
14101A0010	ABHILESH THORAT	09-04			
17104A2006	RINA JETHWA	26-03			
17205C0005	SAHIL PWARAKAR	21-04			
17205C0012	WAHID SHAWREKAR SHARH	21-04			
17205C0007	PRADYUMNA YADAV	21-04			
15202B0045	PRADUL DIXIKAR	04-04			
18302B0071	MOHD FAIZ KHANDEWANI	04-04			
17302B0029	MOHAMMED SALEMA	17-01			
18118C0060	BHUSHAM JADDALE	08-11	Time is over in the gymkhana	17-04-2018 10:28	U
17512A1001	TAIZAN ALAM	30-02-2018 12:29	TIME IS OVER	19-04-2018 11:05	U
14205C0010	RAJ YADH	12-02-2018 13:49	TIME IS OVER	17-04-2018 10:28	U
17101A0007	SARASHI TAKLE	14-03-2018 13:40	TIME IS OVER	17-04-2018 10:17	U
15102B0016	SATHVIKA S	18-04-2018 16:48	AFTER 3 MONTHS		B
18102B0011	KANSHA MHATRE	16-04-2018 16:49	AFTER 3 MONTHS	22-05-2018 12:33	B
18102B0004	SHRITHA ROYKOT	16-04-2018 16:44	AFTER 3 MONTHS		B

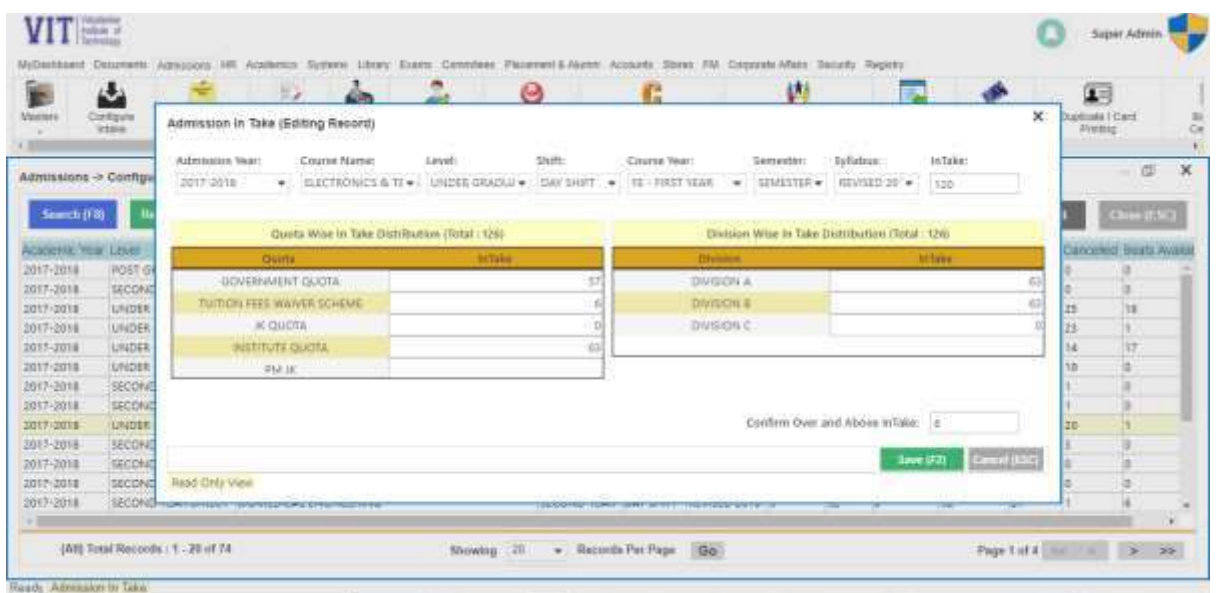
## 2.2. Admission

Admission details can be updated in this module



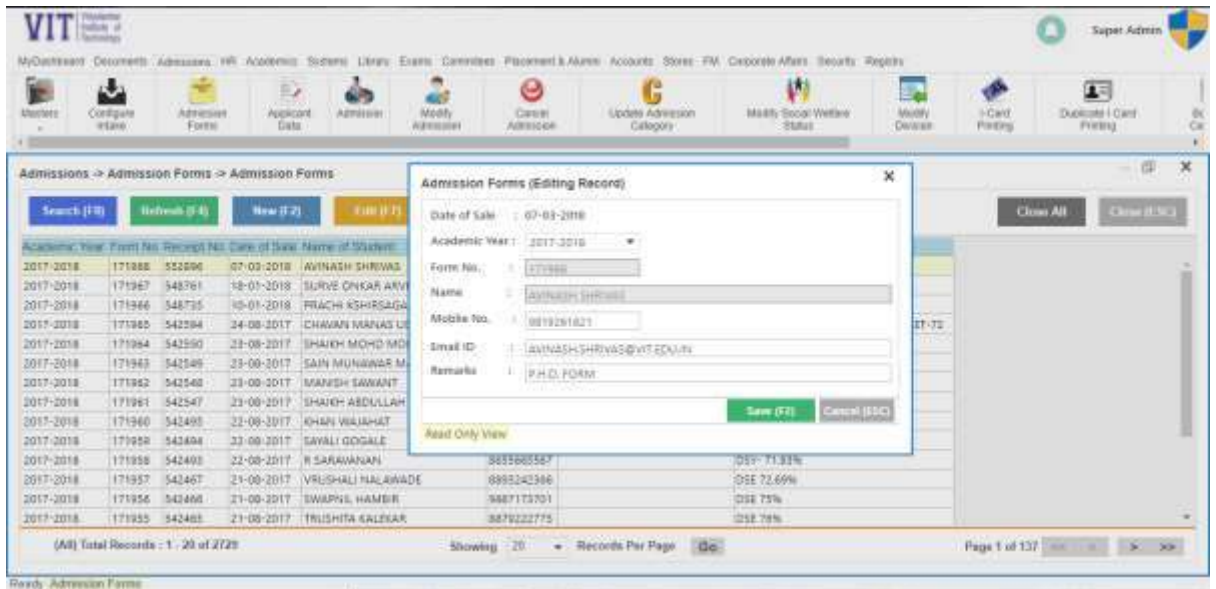
### 2.2.1 Configure Intake

- Admin can configure intake by clicking the tab Configure Intake and then filling the table stating Intake of Government Quota, Tuition Fee Waiver Scheme, JK quota, Institute Quota PM JK and division wise intake distribution and save it.



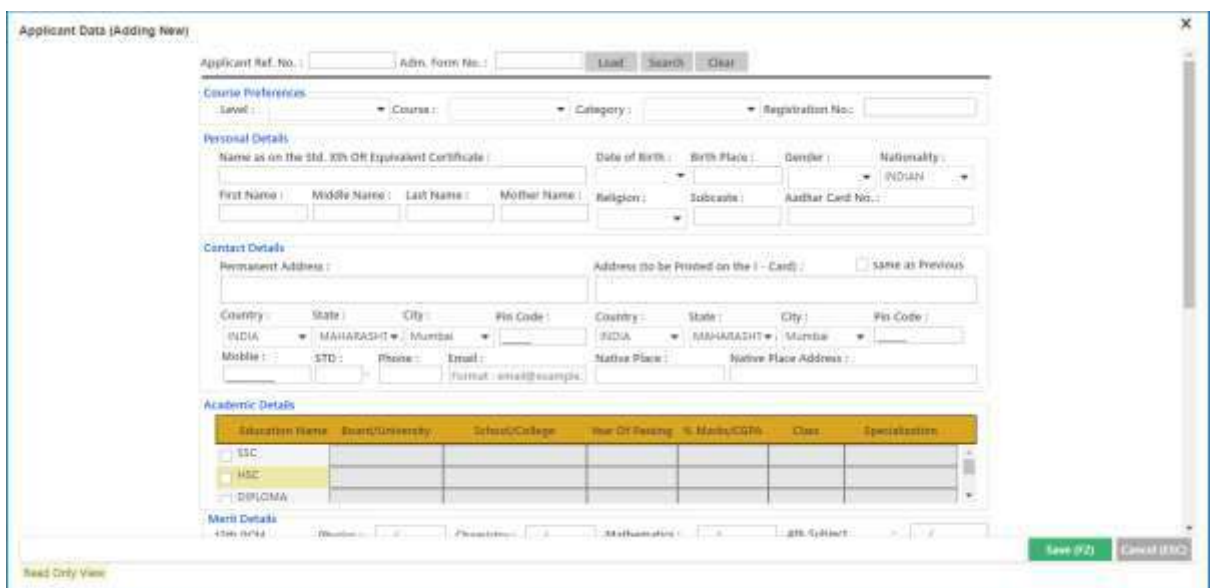
### 2.2.2 Admission Form

- Using this tab Admin will fill the necessary details about students after admission.



### 2.2.3 Applicant Data

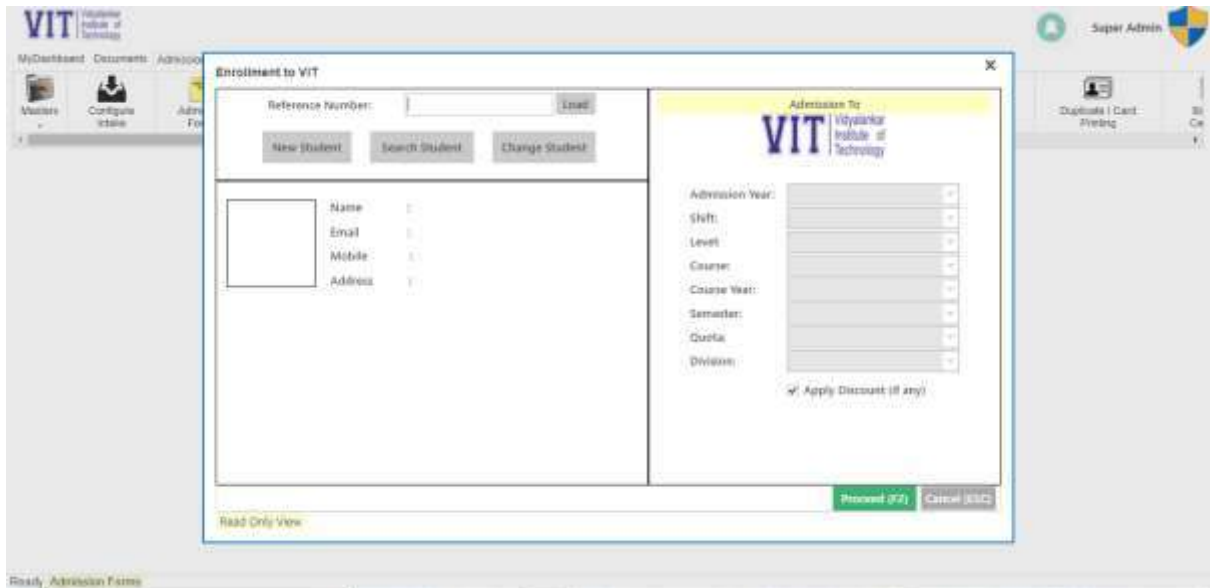
- In this tab students will be required to fill an application form.





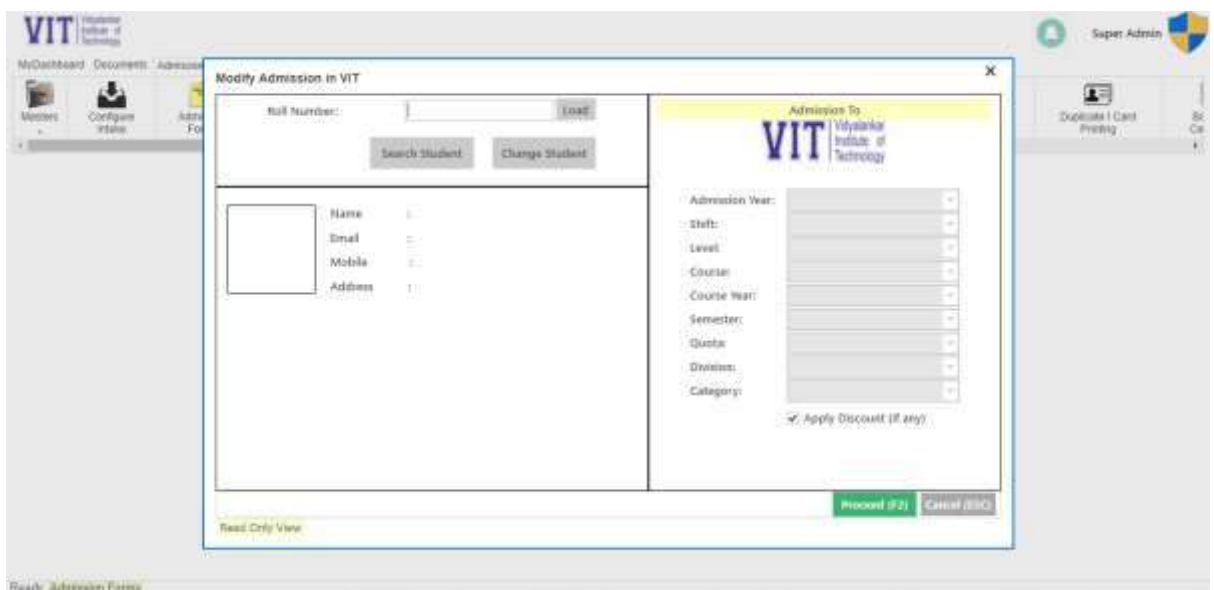
### 2.2.4 Admission

- After filling the students details once the student gets admitted to our Institute, ERP will fetch the details once he write his reference number and then he can proceed to create ID card.



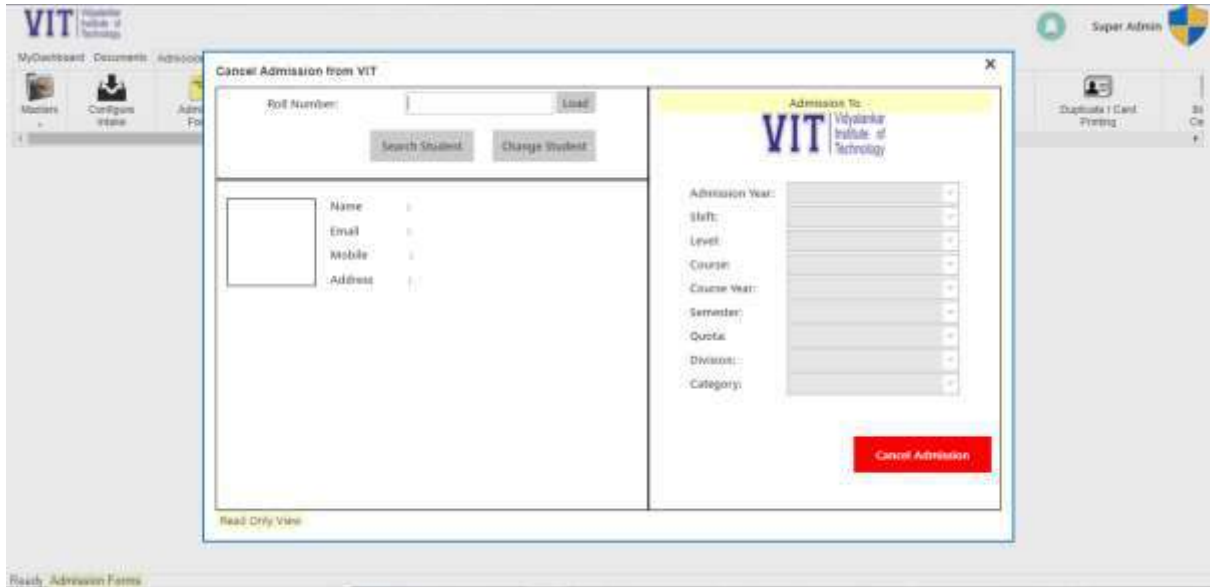
### 2.2.5 Modify Admission

- This tab is there to allow modification in admission.



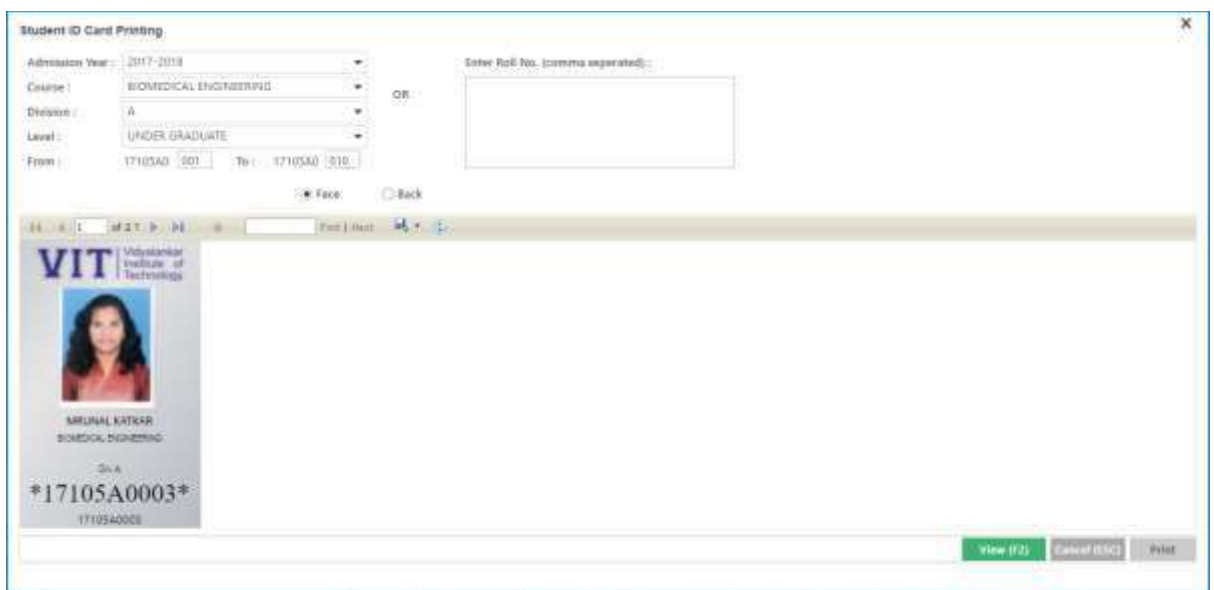
### 2.2.6 Cancel Admission

- Admin can update the admission status if the student cancel their admission.



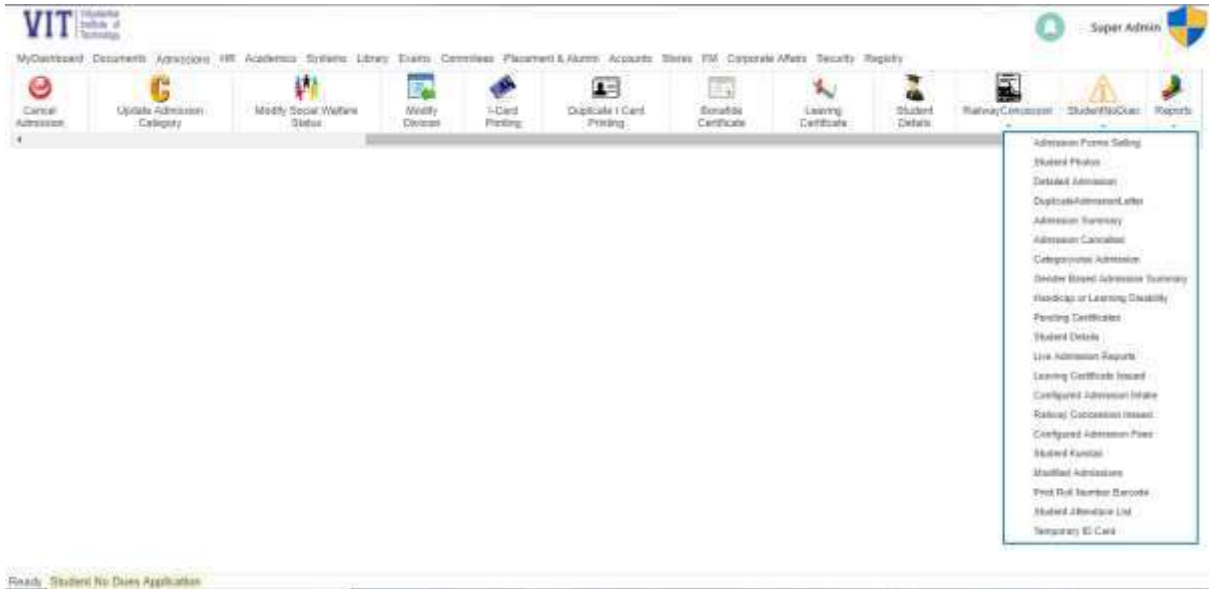
### 2.2.7 I-card Printing

- Using this tab we can print Temporary I-cards of admitted student by filling a particular form.



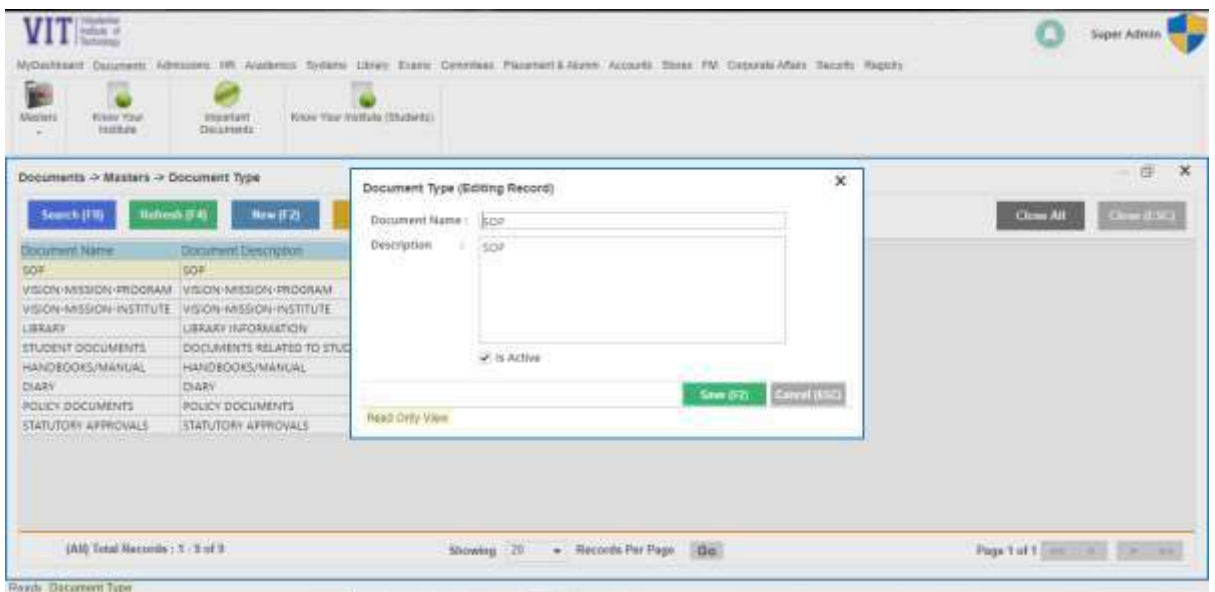
### 2.2.8 Reports

- Admin can get consolidated report of admission status, cancelled admission, I card printed etc. by clicking on Reports Tab

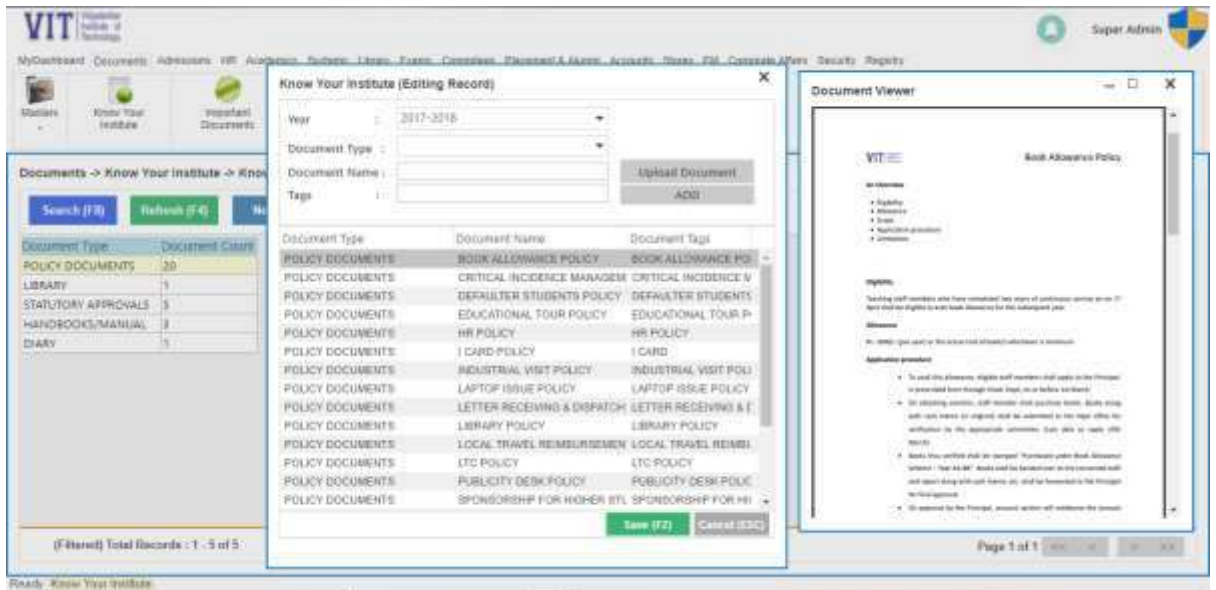


### 2.3. Documents

This module contains Standard Operating Procedure (SOP) for various activities. It contains Vision and Mission and Statutory Approval.



### 2.3.1 Know Your Institute



### 2.4. Examination

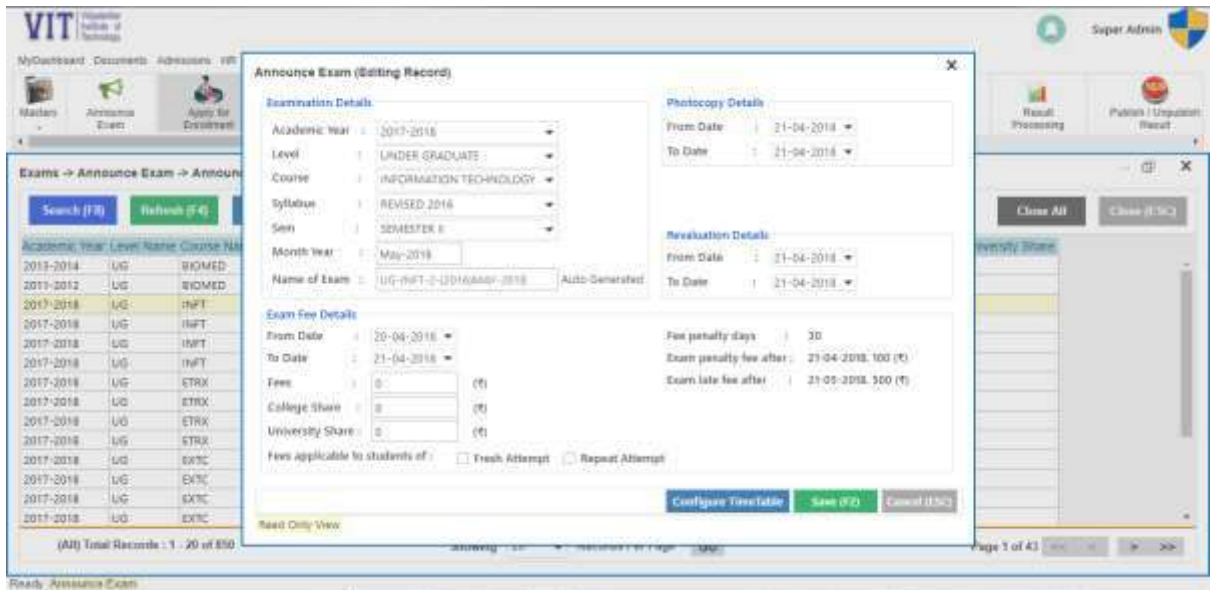
Every education institute organizes assessment / examination to evaluate progress of their Students.

For this in our ERP we have divided the work in following module :



### 2.4.1 Announce Exam

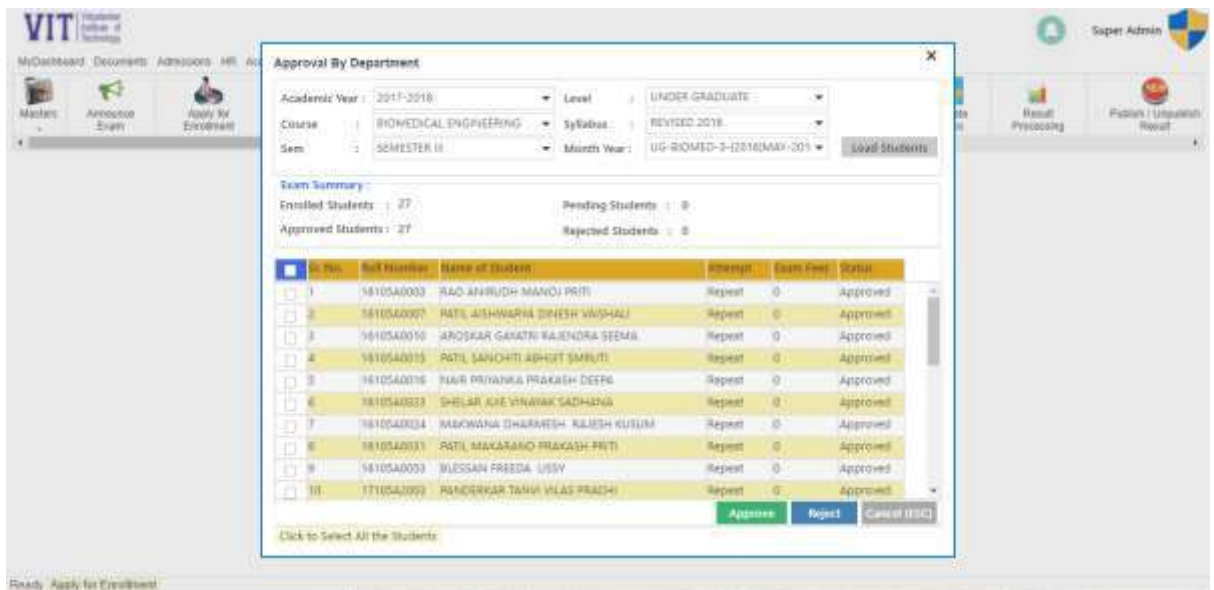
- Exam Admin has to announce exam first by going to the tab **Announce Exam** where he will fill all the detail related with Examination, Photocopy, Renumeration and Exam Fees and save it.



2.4.2 Apply for Enrolment: Admin will then enrol students for the exam based on eligibility criteria.

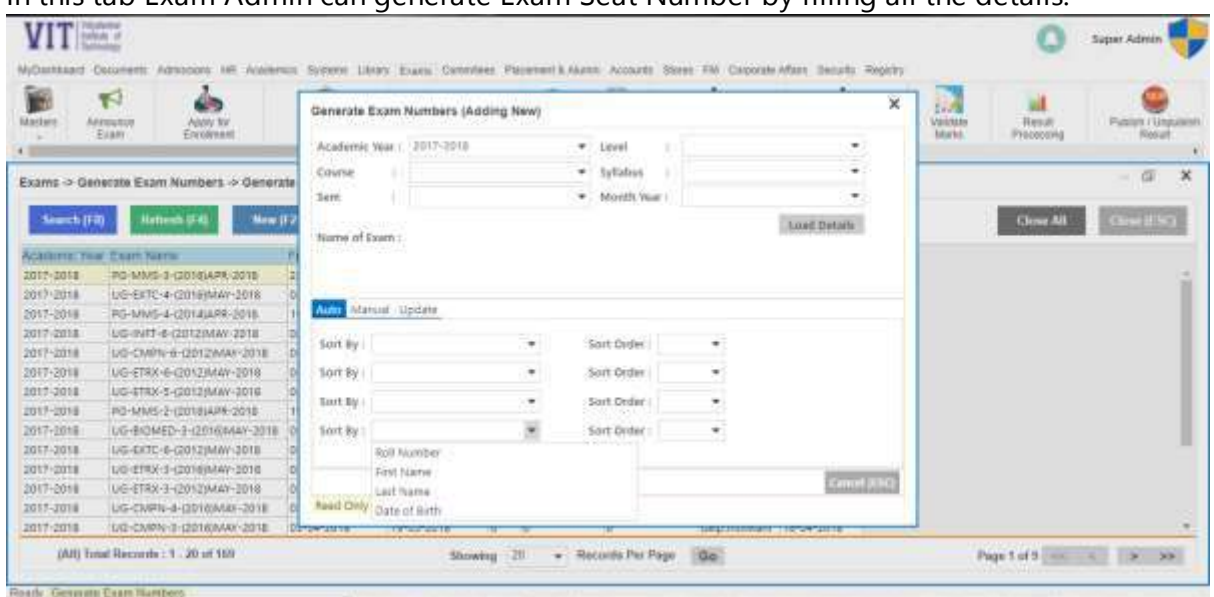
2.4.3 Approval by Department:

- Exam admin will fill the form putting details about Academic Year, level, course, syllabus semester and Month Year.
- Then click on Load students
- Click on Approve if student is eligible for the exam.



2.4.4 Generate Exam Number:

In this tab Exam Admin can generate Exam Seat Number by filling all the details.



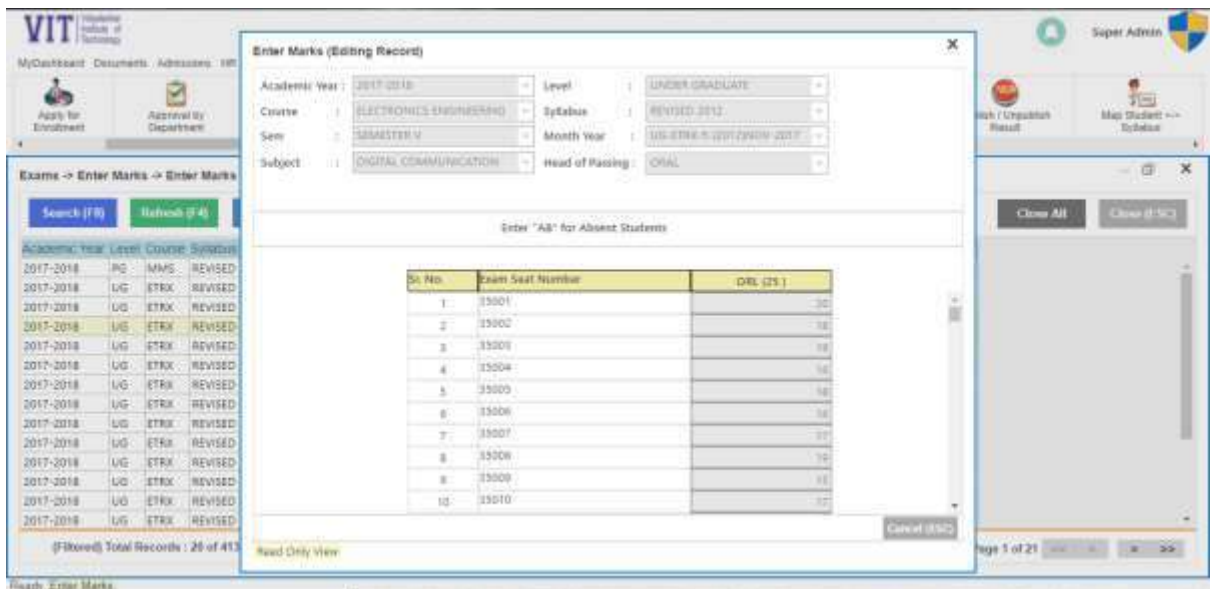
2.4.5 Hall Tickets:

Hall Tickets can be generated using this tab and students can take its print by logging in their dash board using their individual credential.

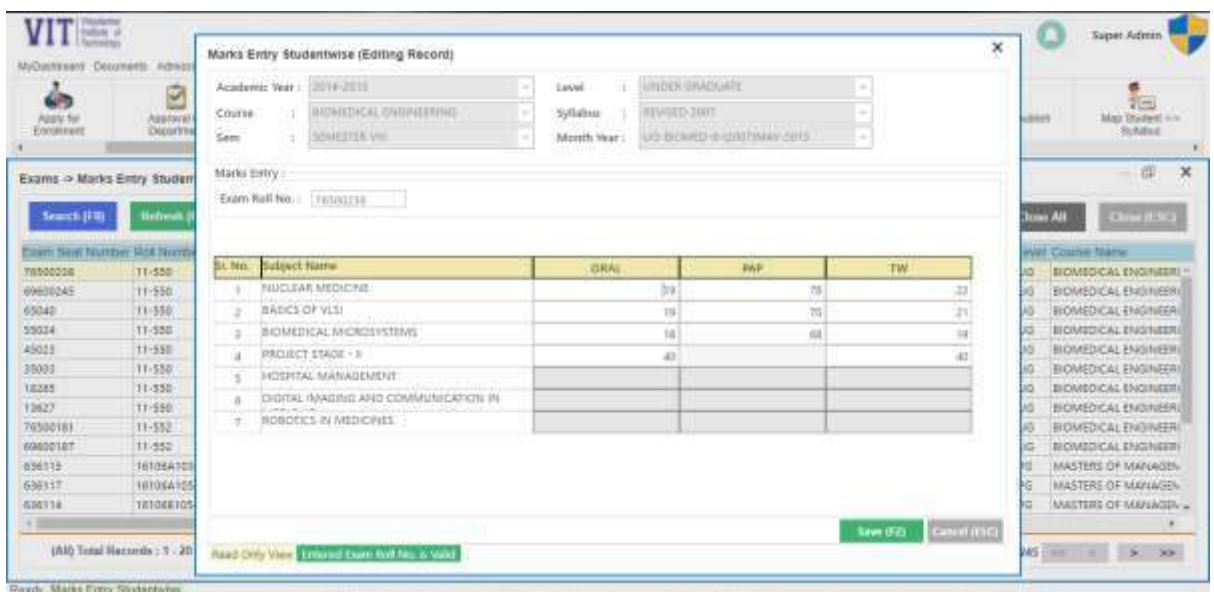
2.4.6 Enter Marks:

- Exam admin can enter marks by filling all details about the examination .

- Marks can be entered for all heads like Oral, Term Work, End Semester Exams and Internal Assessment (IA) from University Gazette Copy.
- These marks later then needs to be verified, as it will be useful for students while applying for transcript.



### 2.4.6 Marks Entry Student Wise

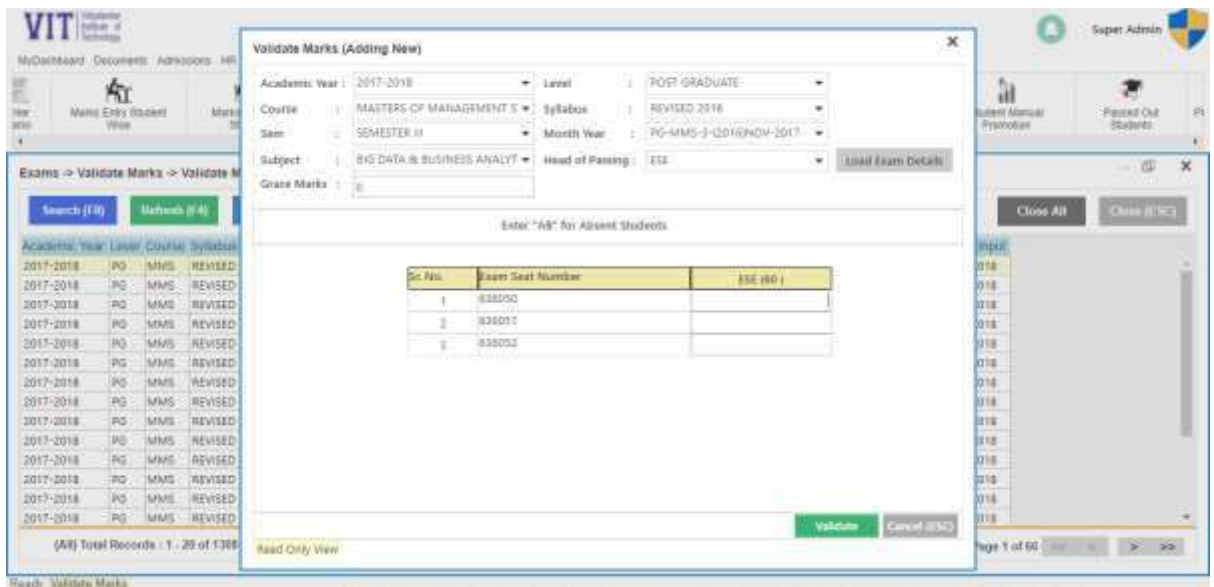


- This tab will be helpful if we have to enter marks of all the eligible students.

- Exam Roll Number we can get from reports from **Reports** tab, inside that Exam seat Number Report.

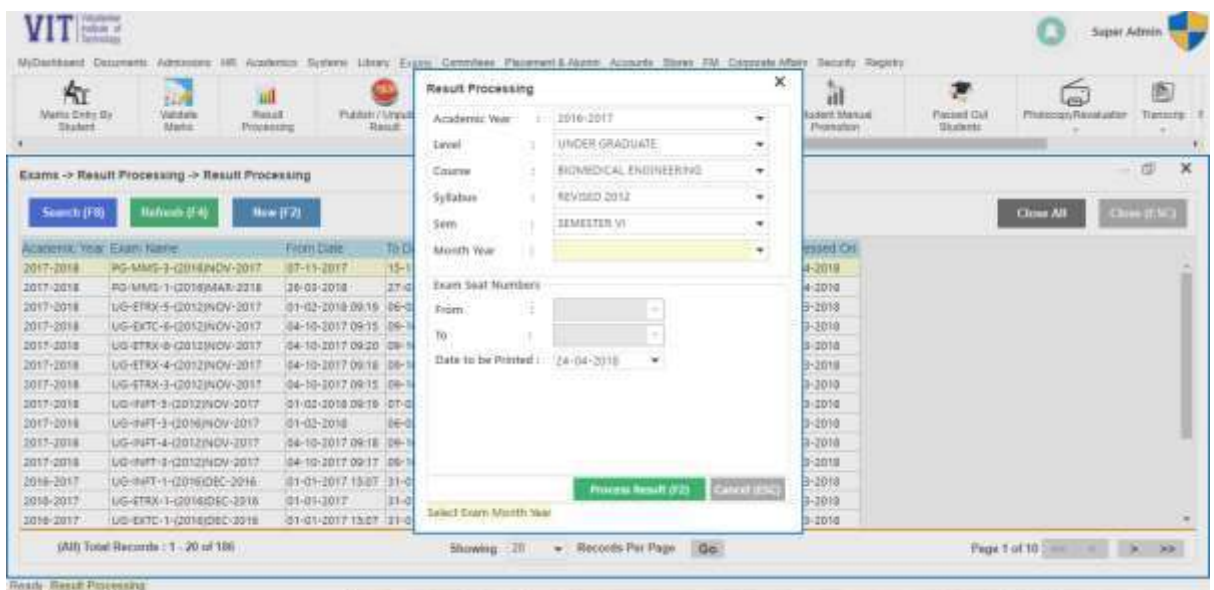
### 2.4.8 Validate Marks:

Students' marks are validated, there is also an option for filling grace marks if any.



### 2.4.9 Result Processing

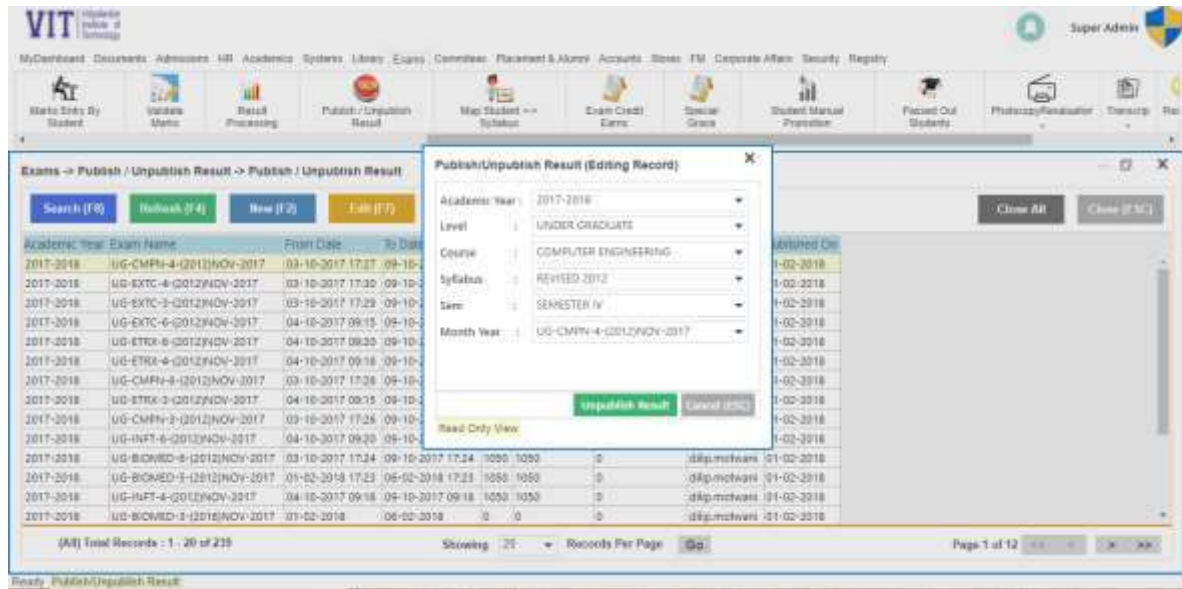
Exam Admin can process the result by filling the form and then click on Process Result tab.





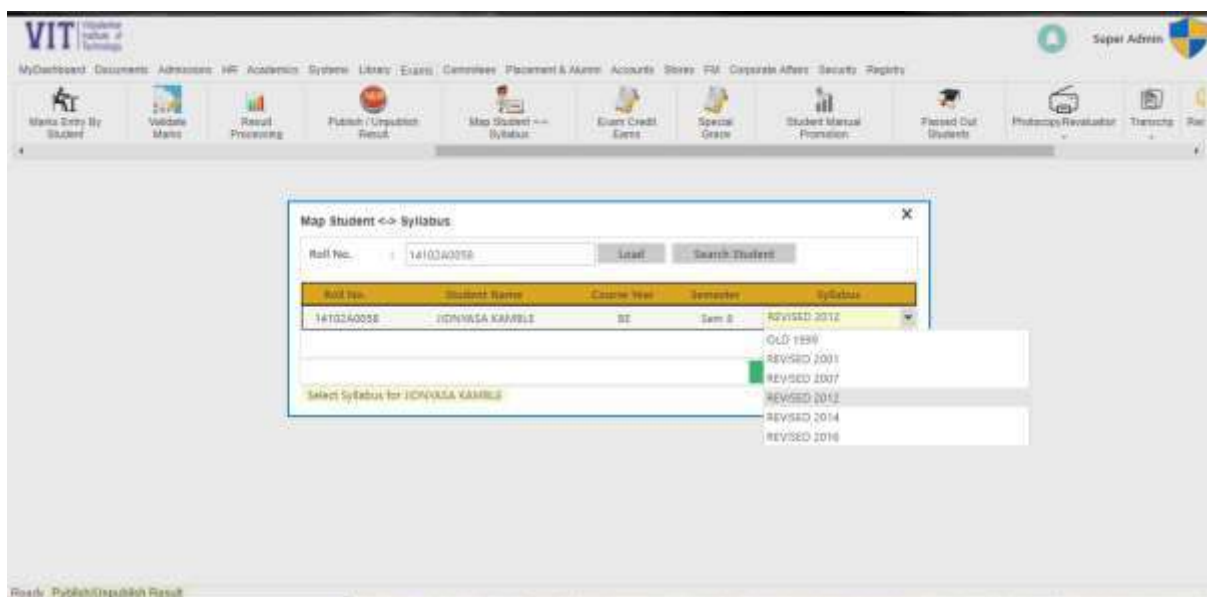
### 2.4.10 Publish/Unpublish Result

Exam Admin can publish the result by clicking on this tab.



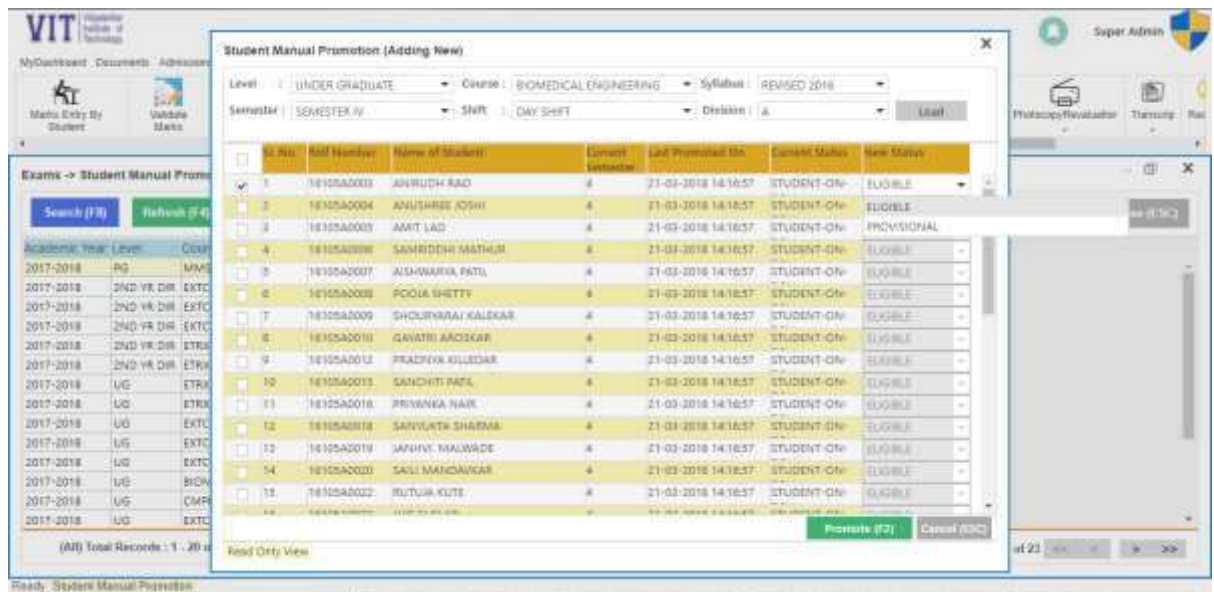
### 2.4.11.Map Student-Syllabus

As there can be many students who might be giving exams based on old syllabus because of DROP/KT so for such details this tab is there, where exam admin can map student with the syllabus.



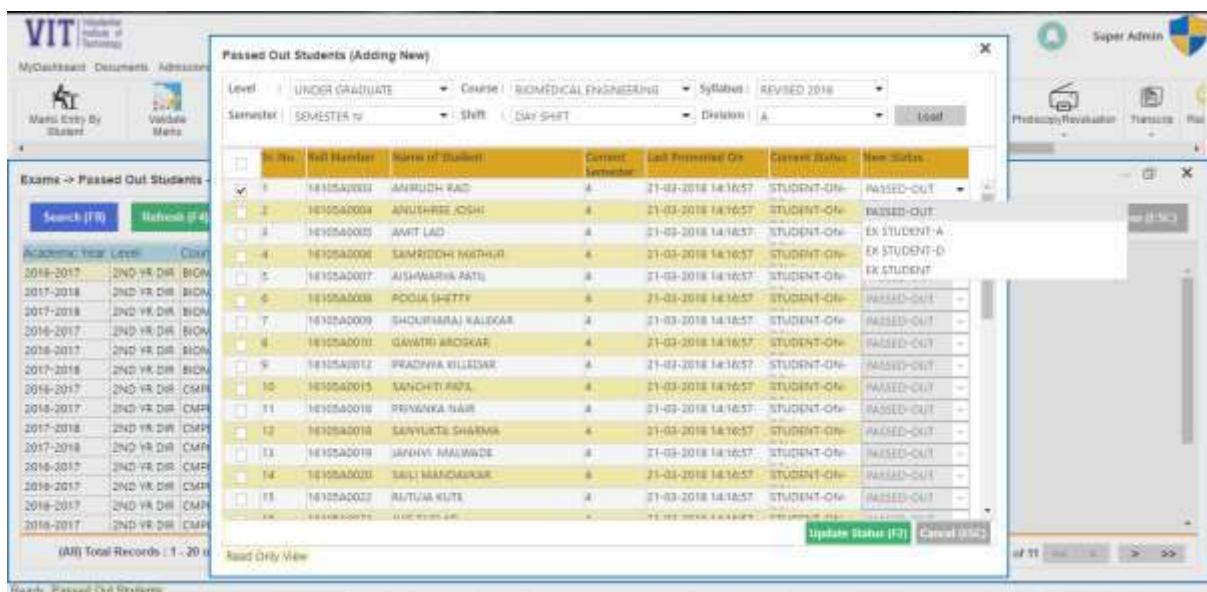
### 2.4.12 Student Manual Promotion

This tab will help Exam admin to change the status of students i.e. Eligible or provisional.



### 2.4.13 .Passed Out Students

This tab will be useful in modifying the admission status of student whether he is Active or Ex-Student.



### 2.4.14. Transcript

- Students who go for MS or any higher education will apply for Transcript. Using ERP, Exam admin can approve/disapprove based on the details which is fetched from the database of ERP.

**Transcript Approval (Editing Record)**

Roll Number: [Student ID]

**Enter details of Examination**

Examination Seat Number: 15214 Sem: I Examination Month Year: Apr 2004

Result Issued On: [Date]

Steps:  
 1. Select the subjects in which you are Passed  
 2. Enter Marks of the corresponding Subjects

Sr. No.	Name of Subject	Head of Passing Name	Head of Pass Marks	Grade
1	APPLIED MATHEMATICS - I	NAP	100	94
2	APPLIED SCIENCE - I	NAP	100	67
3	APPLIED SCIENCE - I	TW	25	21
4	ENGINEERING MECHANICS	NAP	100	36
5	ENGINEERING MECHANICS	TW	25	30
6	BASIC ELECTRICAL ELECTRONICS ENGINEERING	NAP	100	30
7	BASIC ELECTRICAL ELECTRONICS ENGINEERING	TW	25	20
8	COMPUTER PROGRAMMING - I	NAP	100	62
9	COMPUTER PROGRAMMING - I	TW	25	22

Mark Sheet Remarks: PASSED

Buttons: Disapprove, Approve, Cancel (ESC)

- After this if all marks details are available for all the semester then Exam admin can Grant the transcript.

**Transcript Grant (Editing Record)**

Roll Number: 07-226 Level: UNDER GRADUATE

Institute: VITLABAR Institute of Technology

Name: GRISHMA WASH

Course: COMPUTER ENGINEERING

Mobile: 0000000000

Course Year: FINAL YEAR

Email: 123@abc.com

Semester: I

Category: SC

Project Title: STEGANOGRAPHY Project Guide: VJPL GANAI Copies: 3

This is to certify that Ms. WASH GRISHMA HARSHADKUMAR BHANG is a bonafide student of this institute admitted in 2007, in the Undergraduate program in COMPUTER ENGINEERING. She has completed all 4 years of her graduation in Absolute Percentage System.

Sr. No.	Semester	Marks Availability	Options	Approval Status	Print
1	SEMESTER I	Marks Entered	View	Approved	Print
2	SEMESTER II	Marks Entered	View	Approved	Print
3	SEMESTER III	Marks Entered	View	Approved	Print
4	SEMESTER IV	Marks Entered	View	Approved	Print
5	SEMESTER V	Marks Entered	View	Approved	Print
6	SEMESTER VI	Marks Entered	View	Approved	Print
7	SEMESTER VII	Marks Entered	View	Approved	Print
8	SEMESTER VIII	Marks Entered	View	Approved	Print

Status: GRANTED

Buttons: Reject, Grant, Cancel (ESC)

### 2.4.15 Exam Remuneration

- For calculating Exam Remuneration in ERP there is a tab called Exam Remuneration. In this we need to fill details about Internal and External, Subject details, Number of Students and save it.

**Panel Details (Editing Record)**

Academic Year: 2017-2018 | Level: UNDERGRADUATE  
 Course: INFORMATION TECHNOLOGY | Syllabus: REVISED 2012  
 Semester: SEMESTER VII | Month Year: UG-INT-8-(2012)MAY-2018  
 Subject: PROJECT - I | Remuneration Head: PROJECT ORAL (PER PROJECT GROUP)  
 Panel Code: VITEP002121

Name of Internal: ANILKUMAR RAYINDRA KHACHANE  
 Name of External: TANUJA K SARODE | Name of College: [Empty]

**Panel Schedule**

Seat No. From	Seat No. To	No. of students	Venue	Date	From Time	To Time
IT21	IT47	5	8201	24-04-2018	13:15	15:45

[Save (F7)] [Cancel (ESC)]

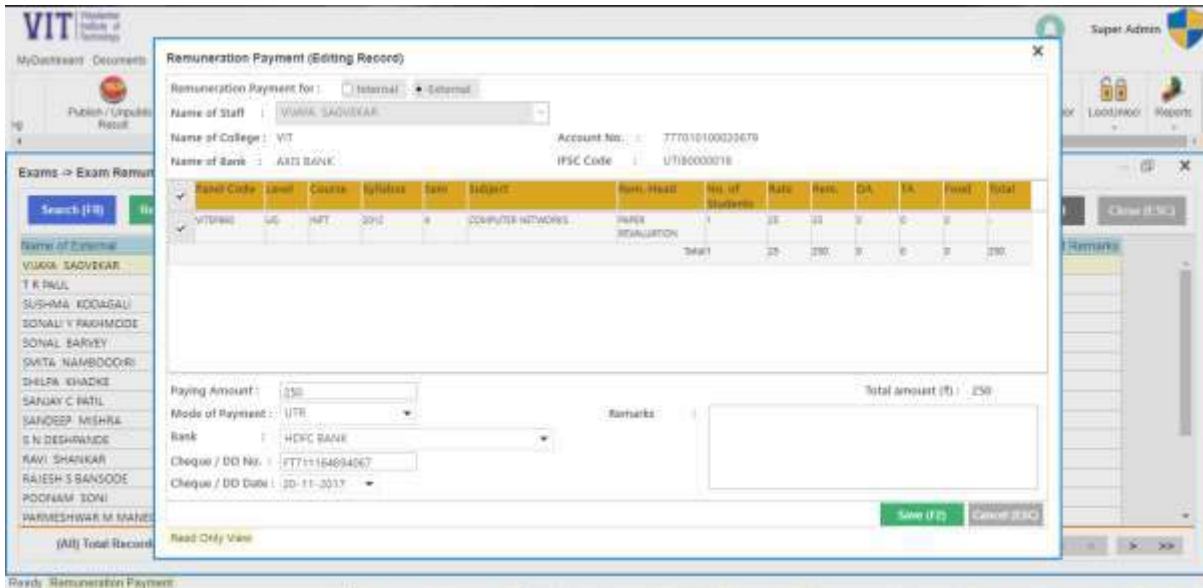
**Remuneration Details (Editing Record)**

Panel Code: VITEP002121  
 Academic Year: 2017-2018 | Level: UG  
 Course: EXTC | Syllabus: 2012  
 Semester: 5 | Month Year: UG-EXTC-5-(2012)NOV-2017  
 Subject: INTEGRATED CIRCUITS | Remuneration Head: PAPER REEVALUATION  
 Name of Internal: [Empty]  
 Name of External: LALITA MOHAMMAR | Name of College: VIT RAJAHM

Sl. No.	Seat No. From	Seat No. To	Seat No. of Students	Venue Exam Date	Time	Actual Students	INT. Rate	EXT. Rate	INT. DA	EXT. DA	INT. SA	EXT. SA	INT. Total	EXT. Total	INT. Rate	EXT. Rate	INT. DA	EXT. DA	INT. SA	EXT. SA	INT. Total	EXT. Total	
1	1	1	1	M412 03-04-2018	15:00 - 18:00		1	0	0	0	0	0	0	0	25	25	0	0	0	0	0	0	250
<b>Total</b>								1	0	0	0	0	0	0	25	250	0	0	0	0	0	0	250

[Save (F7)] [Cancel (ESC)]

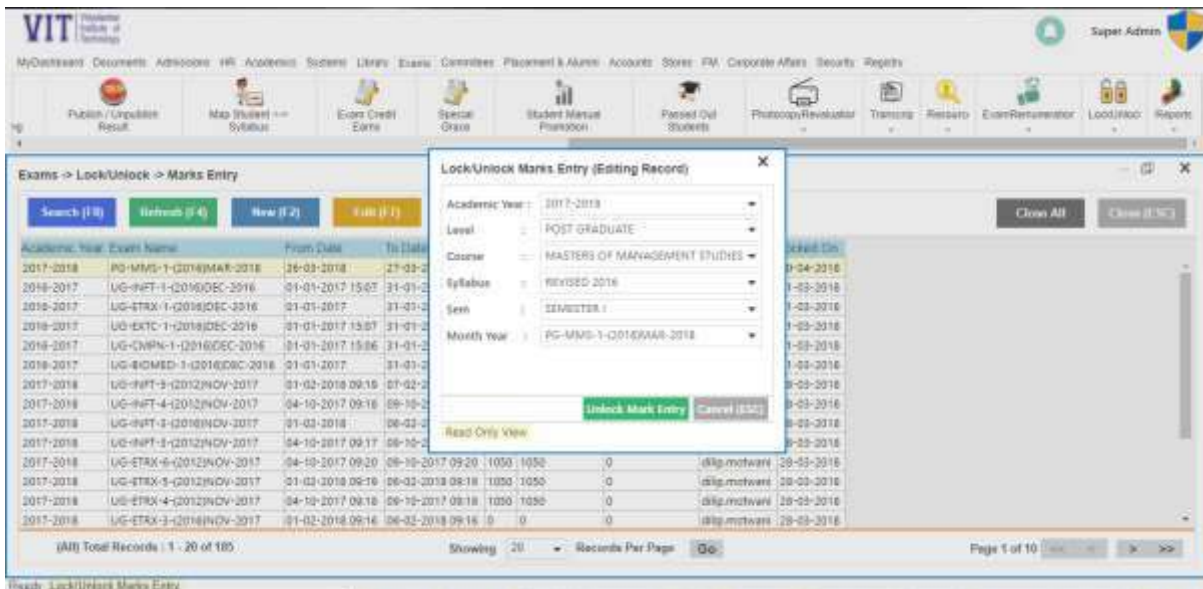
- Then for payment go to Remuneration Payment Tab and enter Bank details and save it. Payments notification will appear in accounts module and they will do the needful.



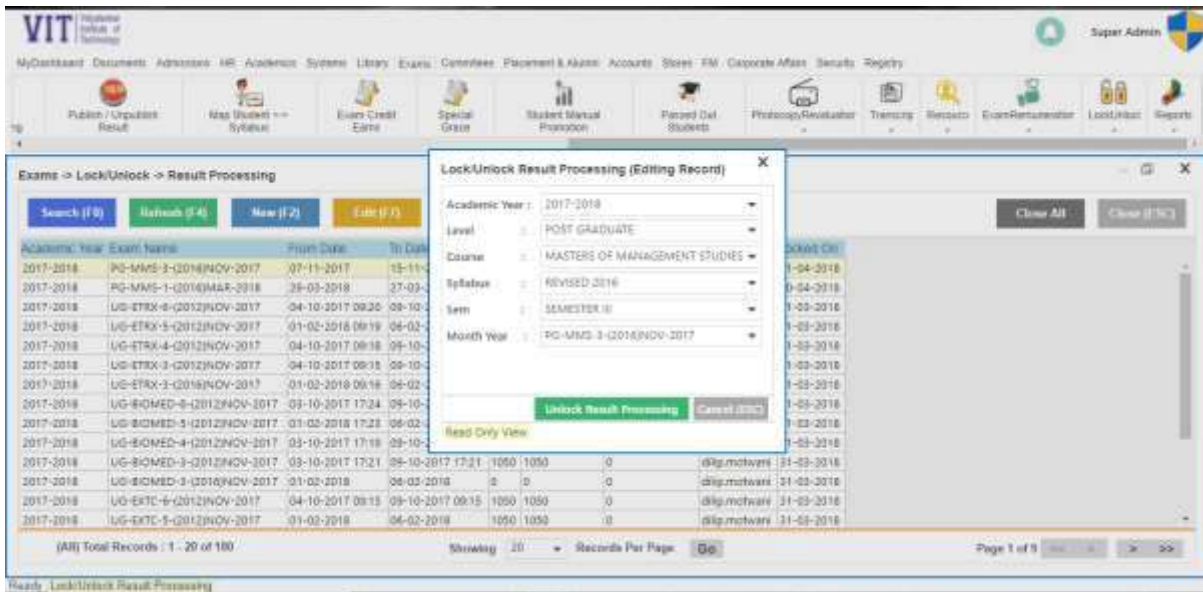
### 2.4.16 Lock/Unlock

This tab has drop down menu with two options

- Lock/Unlock Marks Entry: In this we can lock/unlock marks entered by admin if any discrepancy is there.

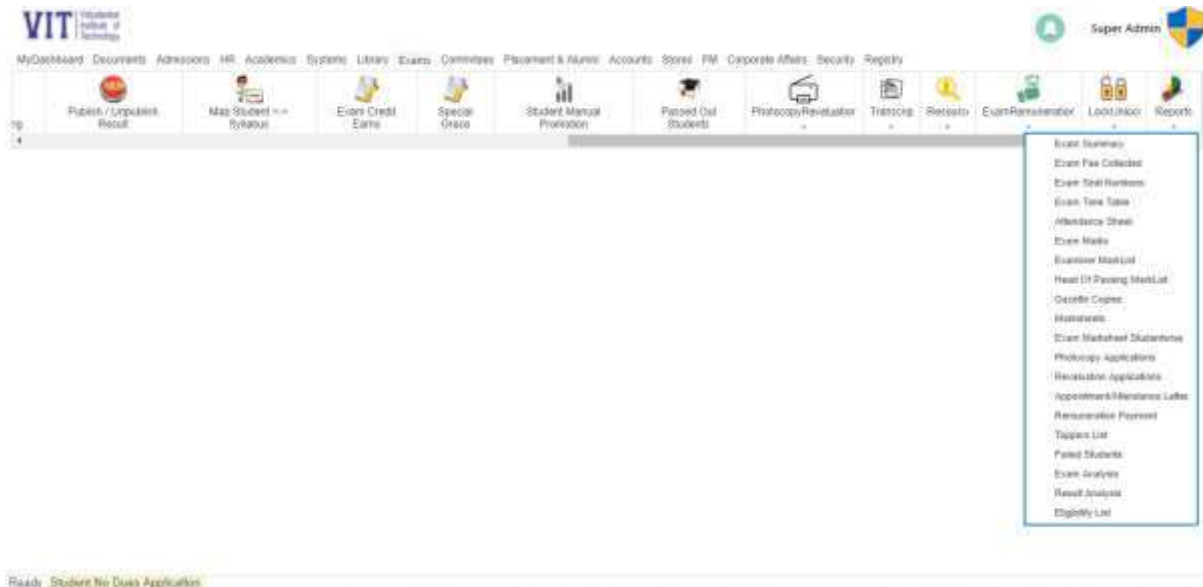


- Lock/Unlock Result Processing: In this we can lock/unlock result processed by admin if any discrepancy is there.



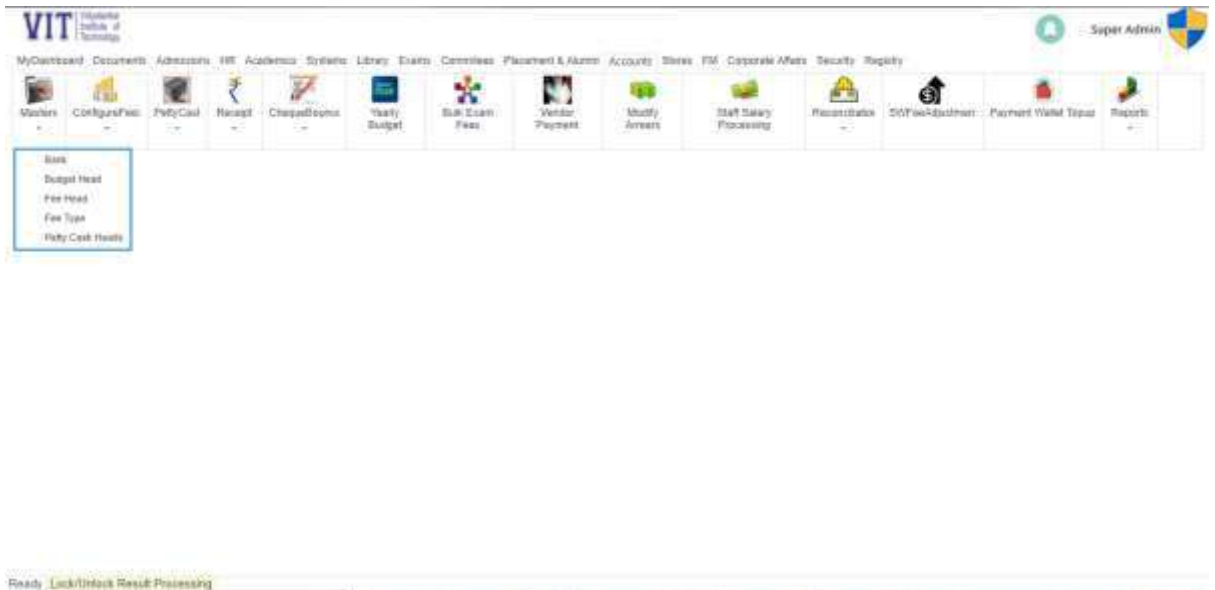
### 2.4.17 Reports:

All reports generated by ERP can be seen by clicking in this tab.



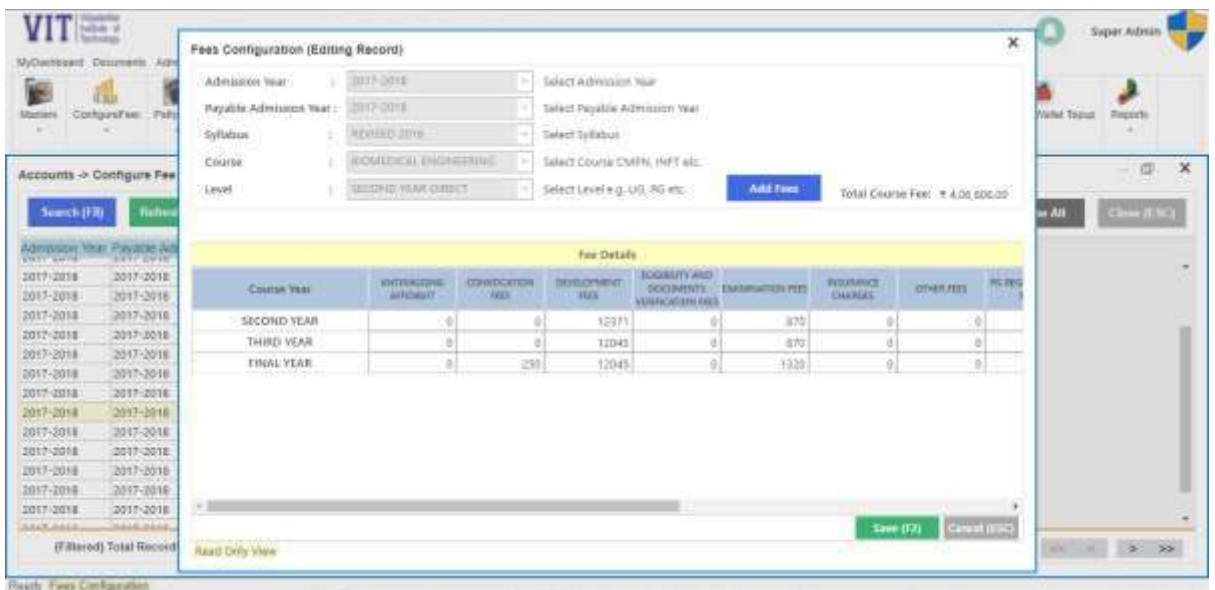
### 2.5 Finance and Accounts

This Module deals with details of all finance related transaction.

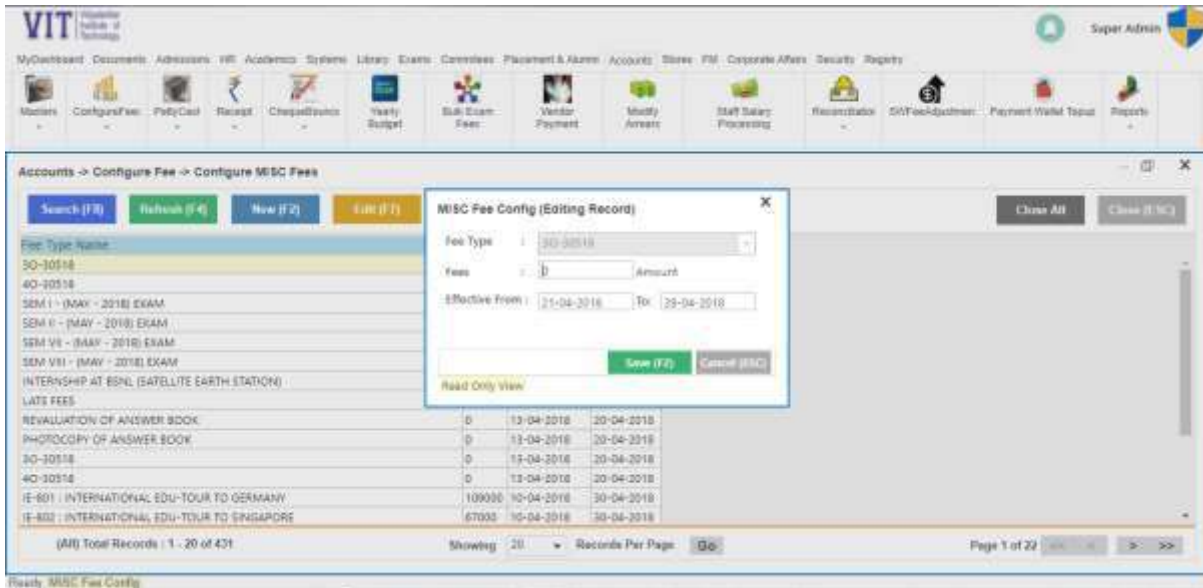


### 2.5.1 Configure Fees

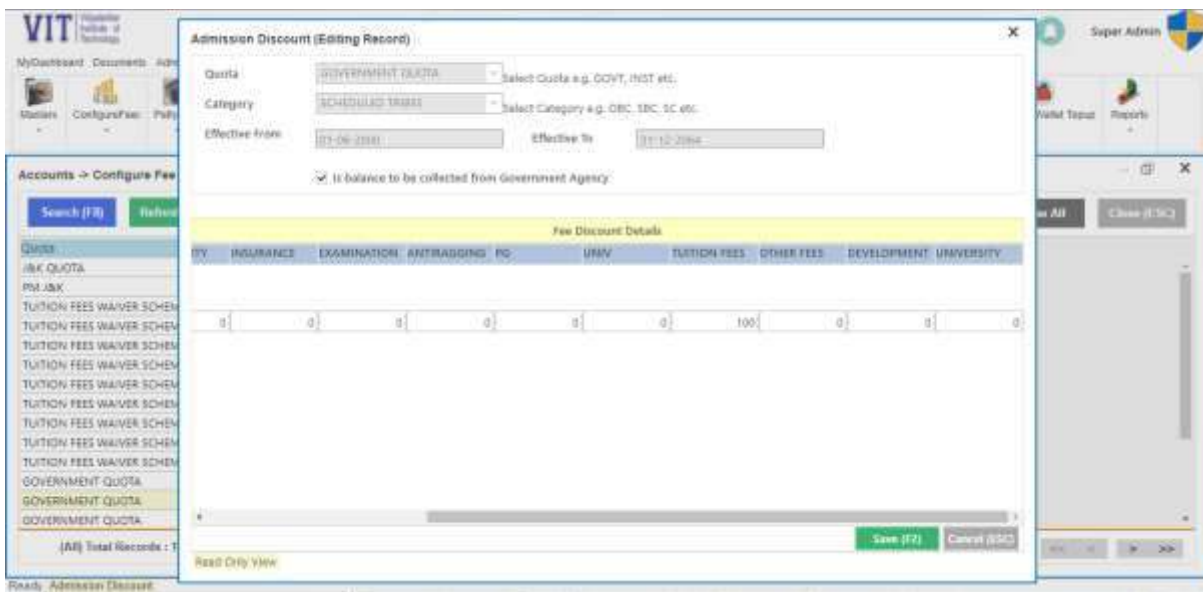
- This tab appears under Accounts Module. It is used to keep details of the Admission fees paid by students.



- Configure Miscellaneous Fees



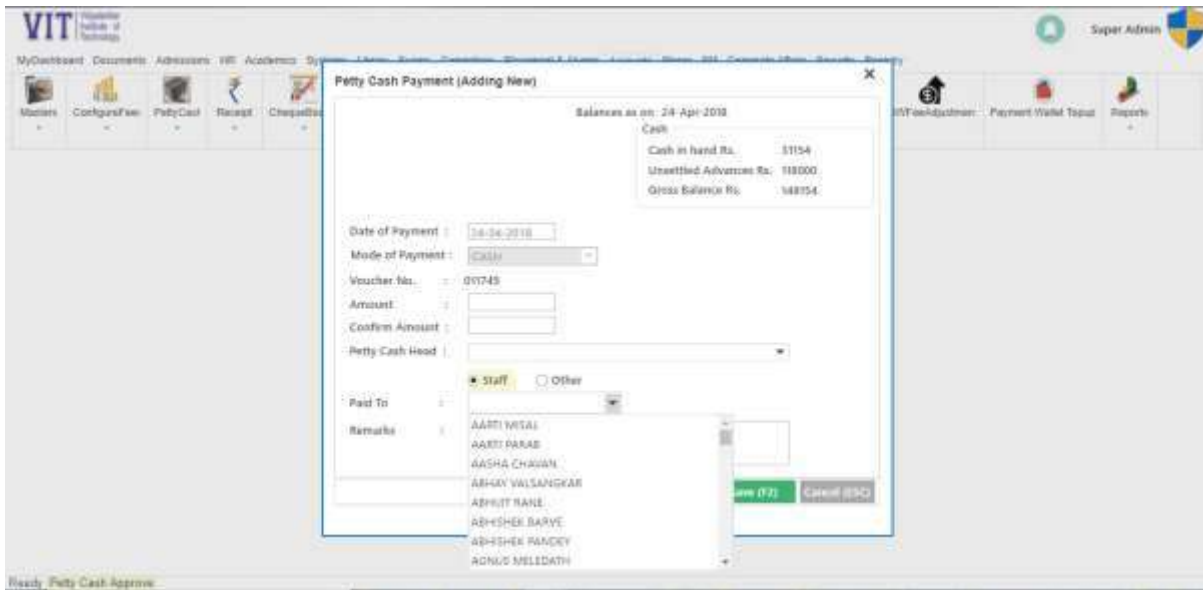
➤ Configure Scholarship Fees



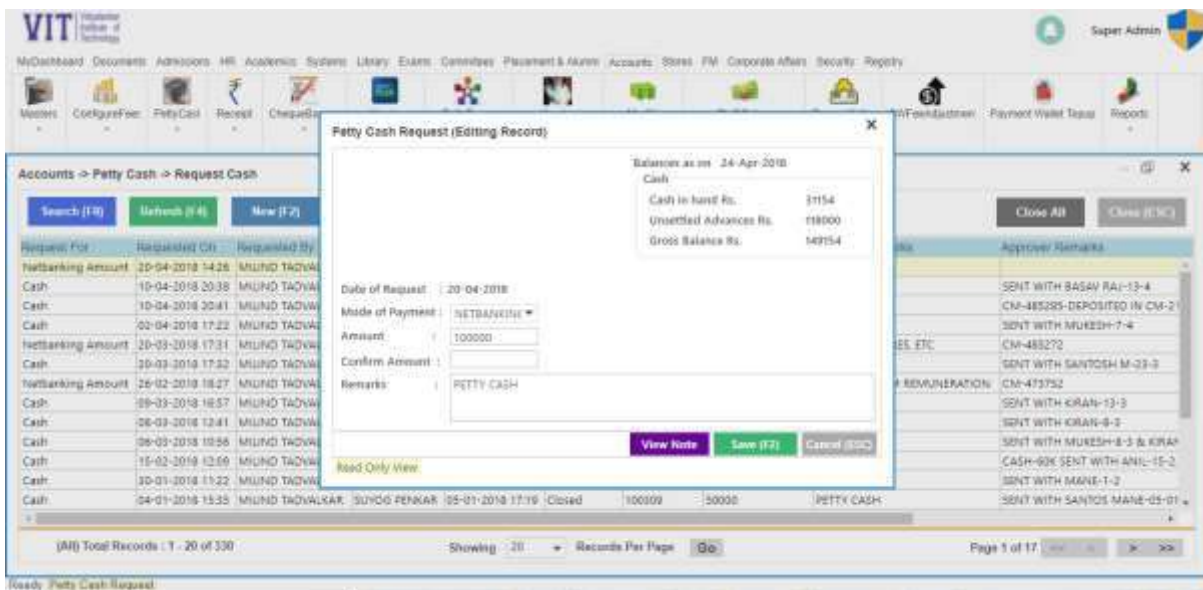
## 2.5.2 Petty Cash Head

➤ This appears under Account Module. It is used to keep track of Petty Cash Payment.





➤ Petty Cash Request



➤ Approve Cash

**Petty Cash Approve (Editing Record)**

Balances as on: 24-Apr-2018

Cash	
Cash in hand Rs.	31154
Unsettled Advances Rs.	118000
Gross Balance Rs.	68954

Date of Request: 20-04-2018  
 Mode of Payment:   
 Amount:   
 Remarks:

Buttons: View Note, Approve, Reject, Cancel (ESC)

Request For	Requested On	Requested By	Date	Amount	Status	Remarks
Netbanking Amount	20-04-2018 14:28	MLIND TADWA				
Cash	16-04-2018 20:38	MLIND TADWA				
Cash	10-04-2018 20:41	MLIND TADWA				
Cash	02-04-2018 17:22	MLIND TADWA				
Netbanking Amount	30-03-2018 17:31	MLIND TADWA				
Cash	20-03-2018 17:52	MLIND TADWA				
Netbanking Amount	25-02-2018 18:27	MLIND TADWA				
Cash	05-03-2018 18:57	MLIND TADWA				
Cash	08-03-2018 12:41	MLIND TADWA				
Cash	04-03-2018 19:56	MLIND TADWA				
Cash	19-02-2018 13:09	MLIND TADWA				
Cash	30-01-2018 11:22	MLIND TADWA	01-02-2018 16:17	100010	50000	PETTY CASH
Cash	04-01-2018 15:35	MLIND TADWA	05-01-2018 17:19	100100	50000	PETTY CASH

(All) Total Records : 1 - 20 of 330

➤ Petty Cash Receipt

**Petty Cash Receipt (Adding New)**

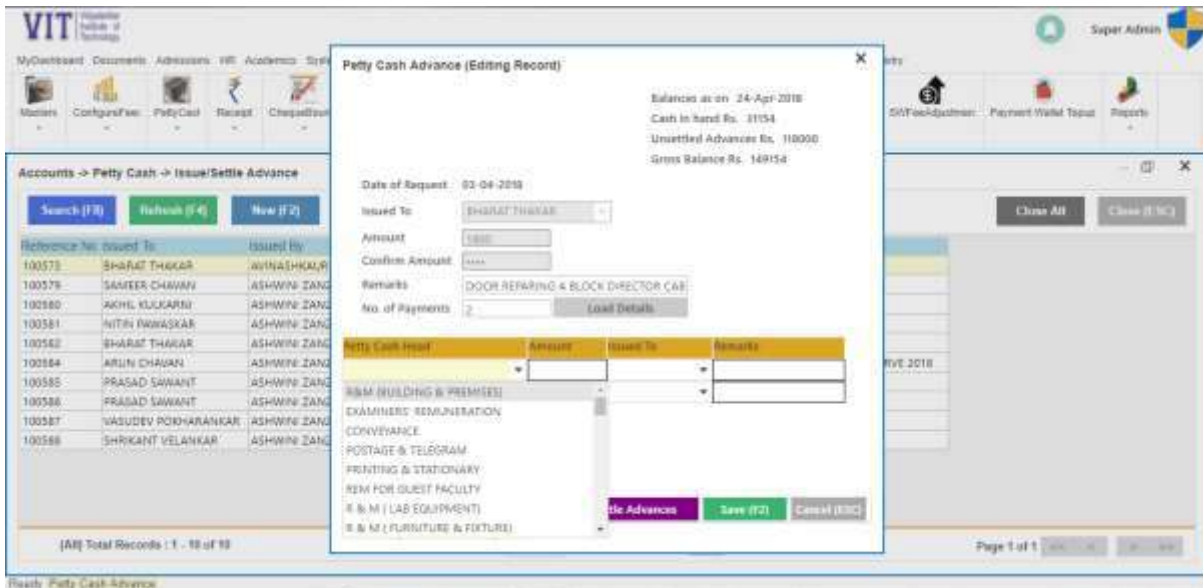
Balances as on: 24-Apr-2018

Cash	
Cash in hand Rs.	31154
Unsettled Advances Rs.	118000
Gross Balance Rs.	149154

Date of Receipt: 24-04-2018  
 Mode of Payment:   
 Reference No.:   
 Amount:   
 Confirm Amount:   
 Received By:   
 Remarks:

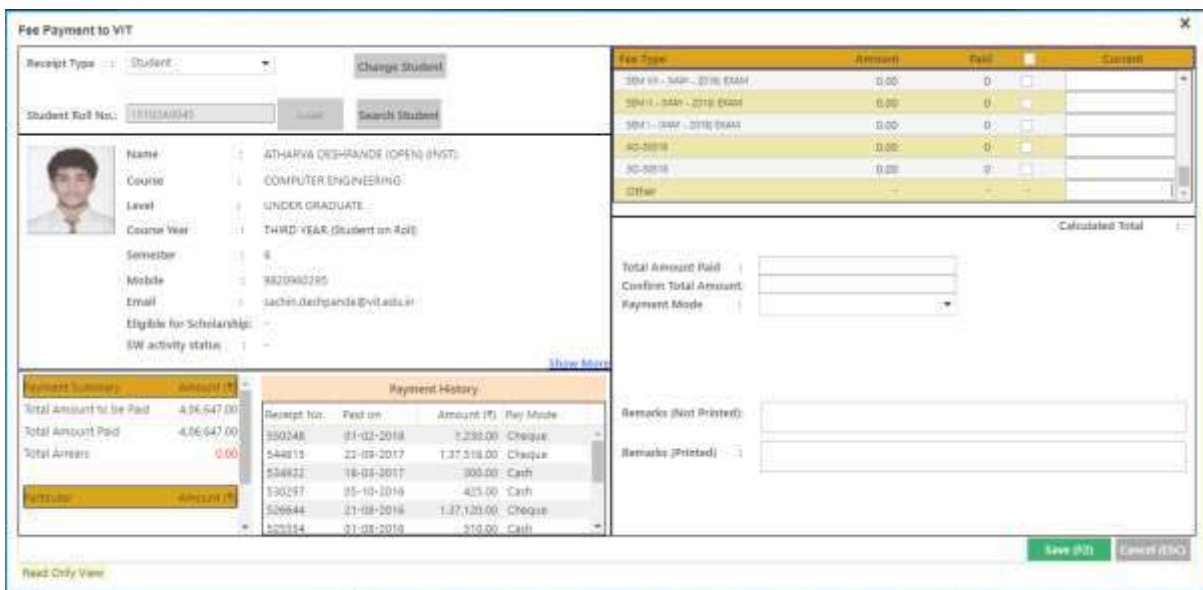
Buttons: Save (F2), Cancel (ESC)

➤ Petty Cash Advance



2.5.3 Receipt

- This tab appears under Accounts Module. It is used to print receipt as acknowledgment to the fees paid by student.



- Negative Receipt

VIT (Negative Receipt)

Receipt Type: Student

Student Roll No.: 141013A0030

**NO IMAGE AVAILABLE**

Name: SHARANU SATHE (SRO (ROVT))  
 Course: COMPUTER ENGINEERING  
 Level: UNDERGRADUATE  
 Course Year: FINAL YEAR  
 Semester: 8  
 Mobile: 9454947362  
 Email: sharyu.sathe123@gmail.com

**Uncheck if this amount is not to be recovered from student**

Fee Type	Amount	Paid	Cancel
EXAMINATION FEE	700.00	700.00	<input type="checkbox"/>
Refund/Reimbursement	-	-	<input type="checkbox"/>

Calculated Total: ₹ 0.00

Total Amount Paid:   
 Confirm Total Amount:   
 Payment Mode: Cheque  
 Bank:   
 Enter CHEQUE No.:   
 Enter CHEQUE Date:

Remarks (Not Printed):   
 Remarks (Printed):

**Negative for Receipt No. 110040**

Payment Summary	Amount (₹)	Payment History
Total Amount to be Paid	3,21,304.00	Receipt No. Paid on Amount (₹) Pay Mode
Total Amount Paid	2,87,110.00	520844 06-02-2014 700.00 Cheque
Total Arrear	2,34,825.00	540904 22-12-2017 100.00 Cash
		547915 25-11-2017 1,16,732.00 Cheque
		540021 07-10-2017 800.00 Cash
		541001 12-09-2017 75,000.00 Cheque
		539155 13-06-2017 2,500.00 Cash
		524985 18-03-2017 300.00 Cash
		520980 08-09-2014 13,913.00 Cheque

### 2.5.4 Cheque Bounce

- This tab appears under Accounts head. It is used to not the details of block/unblocked bounced cheques.

VIT VITLABAR Institute of Technology

MyDashboard Documents Admissions VIT Academics Systems Library Exams Courses Placement & Alumni Accounts Store PM Corporate Affairs Security Reports

Accounts Configure Fee Policy Card Receipt Cheque Bounce **Unblock Cheque Bounced Students** Yearly Budget Sub Exam Fee Vendor Payment Study Award Staff Salary Processing Recruitment SWFacilities Payment Walk Tour Reports

**Unblock Cheque Bounced Students**

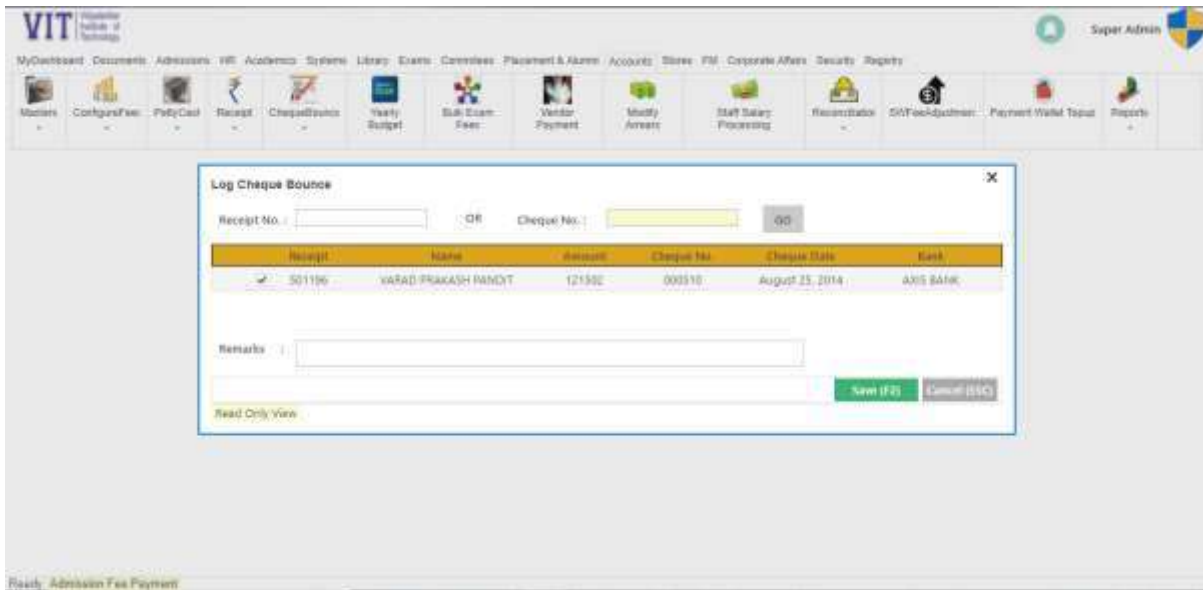
Name	Roll No.	Effective From	Remarks
<input checked="" type="checkbox"/> NEHA QURESHI	12113A0020	October 28, 2014	Blocking Remarks:
<input type="checkbox"/> JAY BHATIA	11114B0010	November 01, 2014	Blocking Remarks: FUNDS INSUFFICIENT
<input type="checkbox"/> NIRDOSH SAHEL	11-139	January 21, 2013	Blocking Remarks: DRAWER SIGNATURE
<input type="checkbox"/> NABEELA MADHAI	12103A0064	February 28, 2013	Blocking Remarks: FUNDS INSUFFICIENT
<input type="checkbox"/> AKASH ANANDE	11-305	April 11, 2015	Blocking Remarks: FUNDS INSUFFICIENT
<input type="checkbox"/> PRINCEKUMAR	13101A0002	July 17, 2013	Blocking Remarks: SIGNATURE DIFF
<input type="checkbox"/> DHANASHREE PULEKAR	11110E1056	August 28, 2015	Blocking Remarks: FUNDS INSUFFICIENT

Remarks:

Unblock Cheque payment from NEHA QURESHI

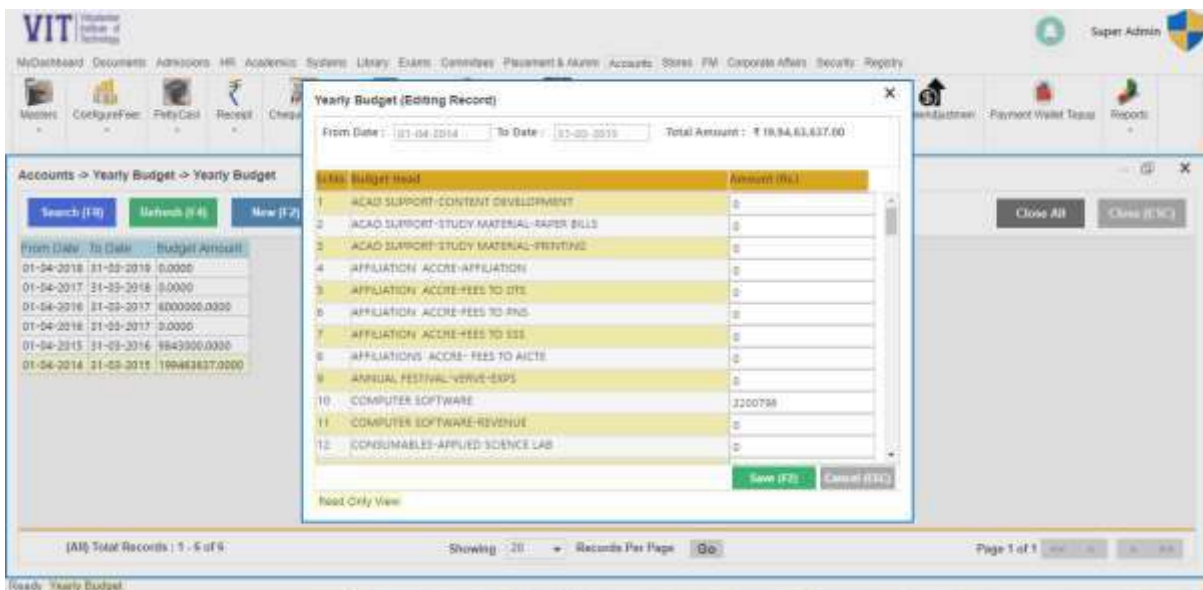
Ready: Admission Fee Payment

- Log Check Bounce



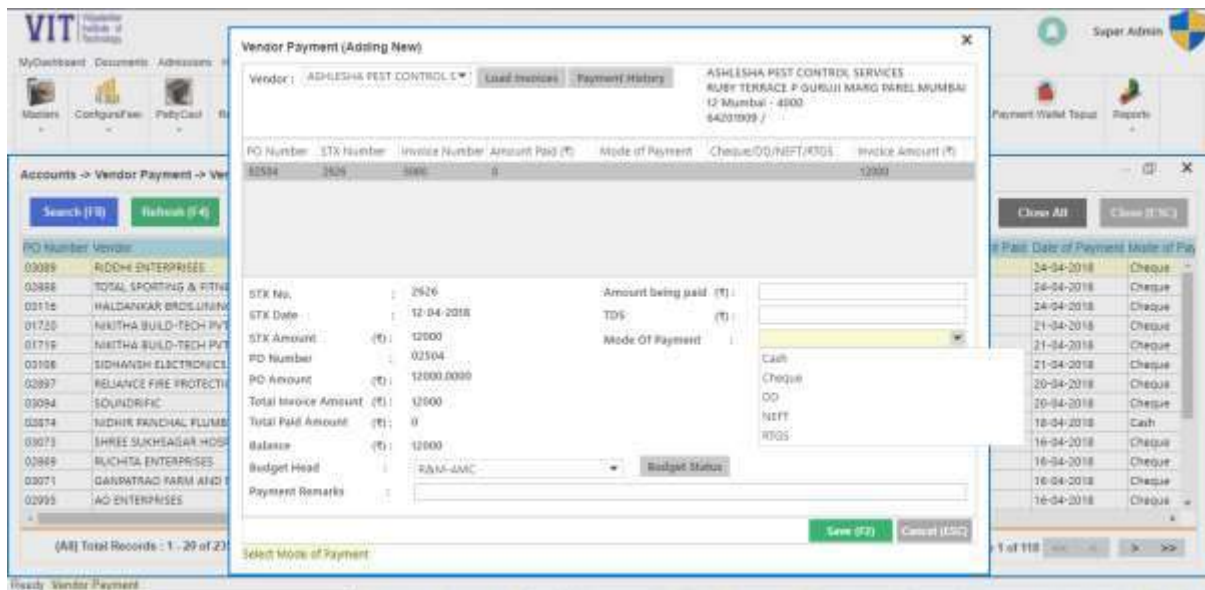
### 2.5.5 Yearly Budget

- This tab appears under Accounts Module. It is to keep track of Yearly expenditure.



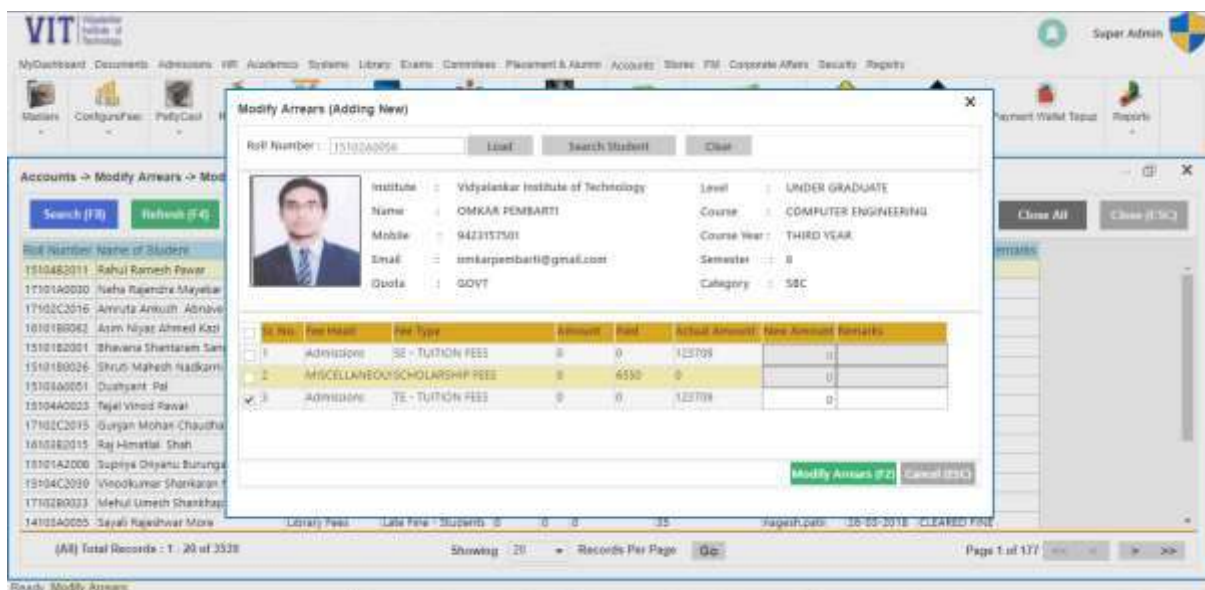
### 2.5.6 Vendor Payment

- This tab appears under Accounts Module. It is used to keep track about Vendor details, payment, mode of payment etc.



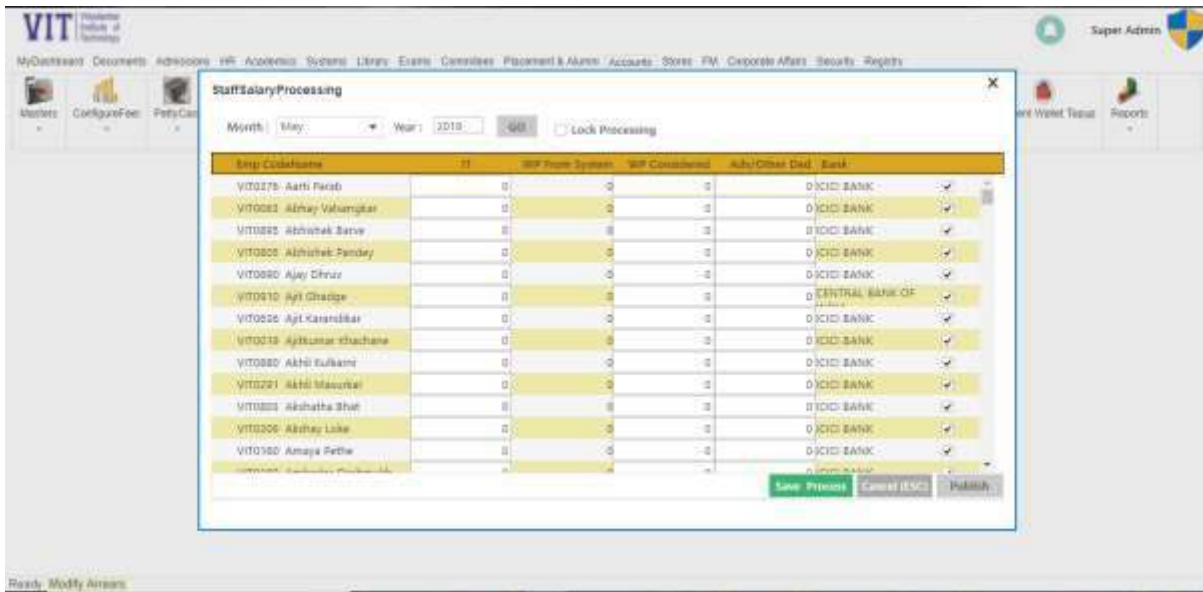
### 2.5.7 Modify Arrears

- This tab appears under Accounts module. It is used to update arrears details.



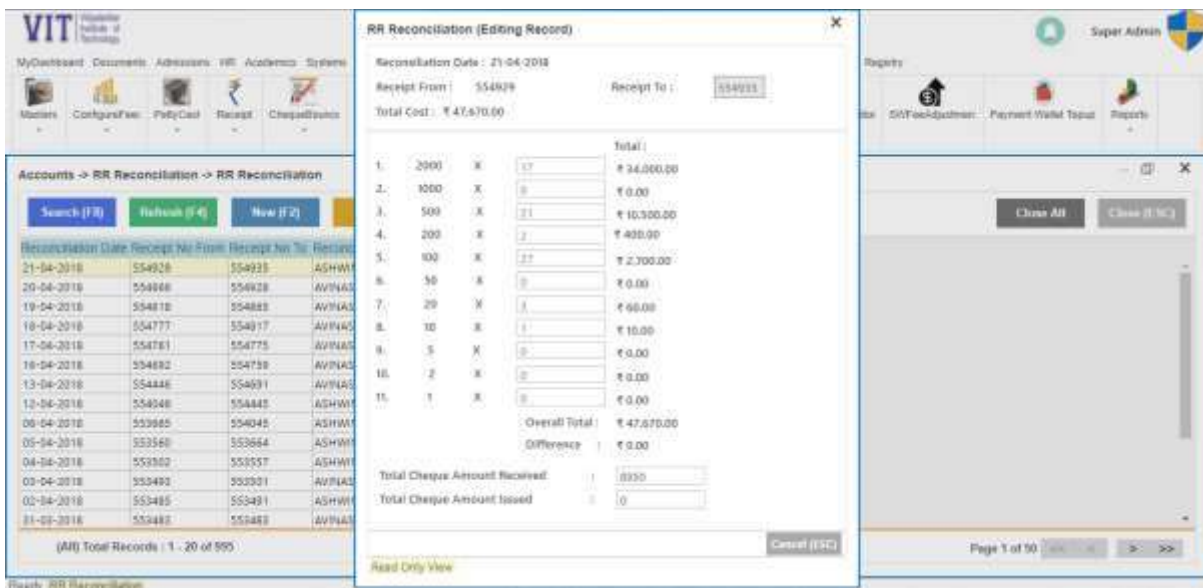
### 2.5.8 Staff Salary Processing

- This tab appears under Accounts department. It is used to process staff salary. If there exist no discrepancy then save and process it.



### 2.5.9 Reconciliation

This tab appears under Accounts Module.



➤ Petty Cash Reconciliation

**Petty Cash Reconciliation**  
Reconciliation Date : 24-04-2018

Total Cost : ₹ 31,154.00

Sr	Account	Amount	Total
1.	2000	X	₹ 30,000.00
2.	1000	X	₹ 0.00
3.	500	X	₹ 0.00
4.	200	X	₹ 0.00
5.	100	X	₹ 800.00
6.	50	X	₹ 200.00
7.	20	X	₹ 80.00
8.	10	X	₹ 20.00
9.	5	X	₹ 0.00
10.	2	X	₹ 0.00
11.	1	X	₹ 4.00
Overall Total :			₹ 31,154.00
Difference :			₹ 0.00

Read Only View

➤ Library receipt Reconciliation

**Library Receipt Reconciliation**  
Reconciliation Date : 21-04-2018

Receipt From : 14750    Receipt To : 14750    Refresh

Total Cost : ₹ 4,680.00

Sr	Account	Amount	Total
1.	2000	X	₹ 0.00
2.	1000	X	₹ 0.00
3.	500	X	₹ 4,000.00
4.	200	X	₹ 0.00
5.	100	X	₹ 600.00
6.	50	X	₹ 0.00
7.	20	X	₹ 0.00
8.	10	X	₹ 80.00
9.	5	X	₹ 0.00
10.	2	X	₹ 0.00
11.	1	X	₹ 0.00
Overall Total :			₹ 4,680.00
Difference :			₹ 0.00

Read Only View



### 2.5.10 SWFee Adjustment

SW Fee Adjustment

Head: Admissions Fee: SW ADJUSTMENT Quota: All

Level: UNDER GRADUATE Course: BIOMEDICAL ENGINEERING Semester: SEMESTER IV

Cat: OBC Elig: All

Roll	Name	Division	Quota	Category	SW Eligible	Payable (Copy to all)
16105A0018	JANVI MALIKDE	A	GOVT	OBC	Not Eligible	510
16105A0030	SARU MANDWAKAR	A	GOVT	OBC	Eligible	510
16105A0034	DHARMESH MAZWARA	A	GOVT	OBC	Not Eligible	510
16105A0031	NAKATAND PATIL	A	GOVT	OBC	Not Eligible	510
16105A0037	CHINTAY MHATRE	A	GOVT	OBC	Not Eligible	510
16105A0045	SHRADHA BHAGADE	A	GOVT	OBC	Not Eligible	510

Save (F7) Cancel (ESC)

### 2.5.11 Reports

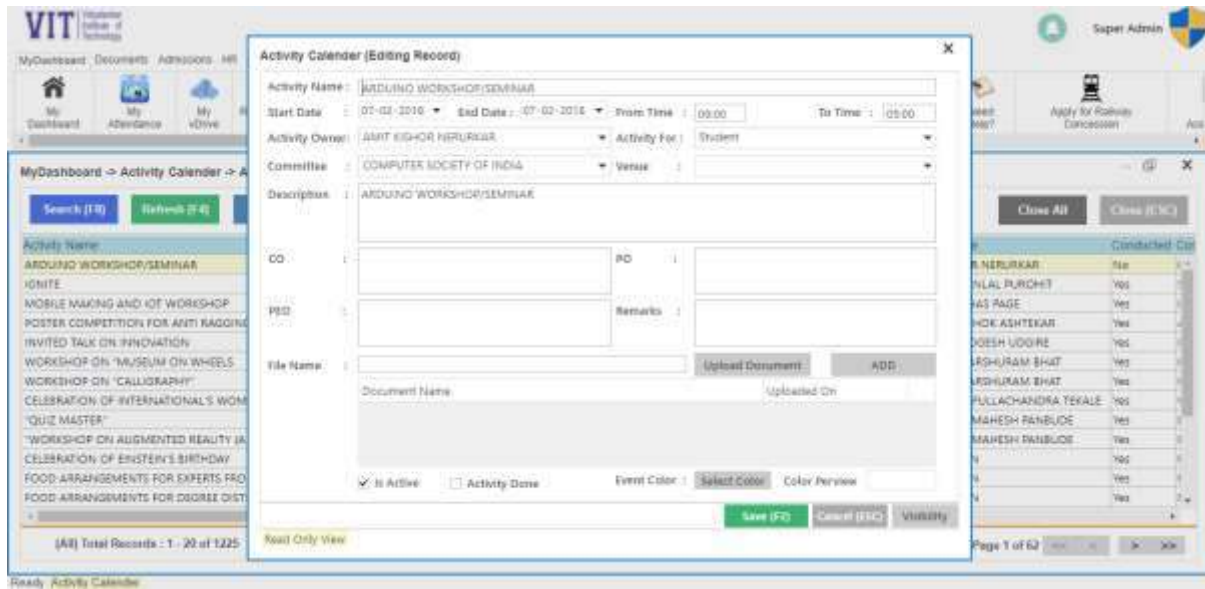
Reports

- A/R
- Daily Cheques
- Daily Payments
- Fee Print Out
- Fees Collected
- Payment Order
- Periodic Salary Sheet
- Petty Cash Transactions
- Petty Cash Summary
- Hotel Book Receipt
- Receipt Register
- Salary Bank Report
- Staff Salary Sheet
- Student Payment History
- VCP Account Report
- Salary Certificate
- Personal Certificate
- Salary Non Bank Report

## 2.6 Planning and Development

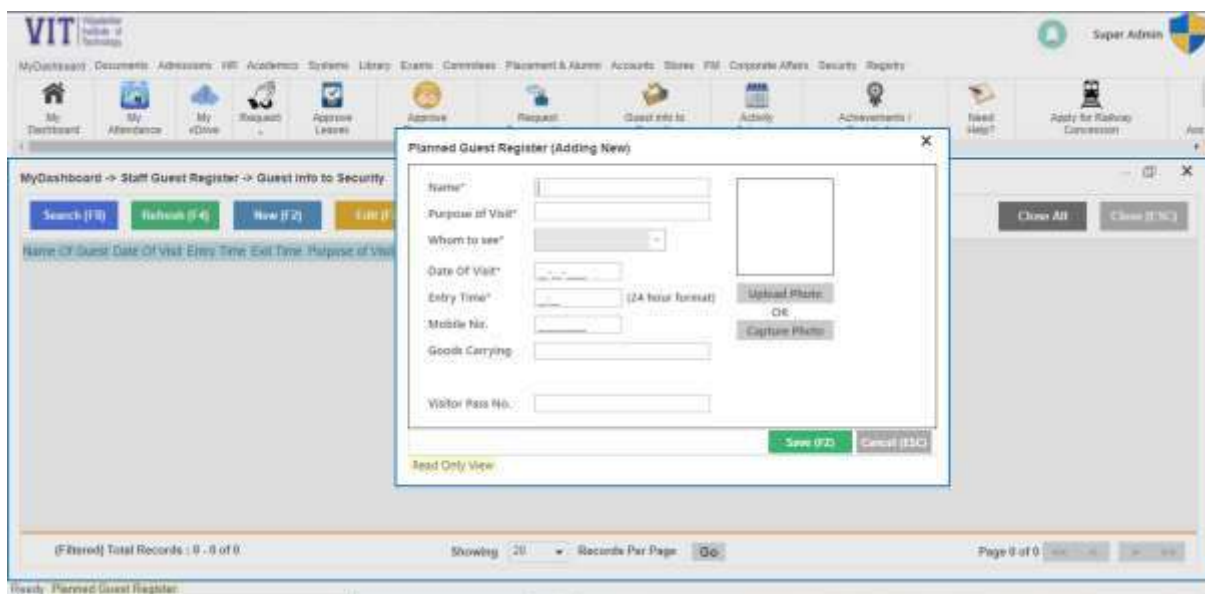
### 2.6.1 Activity Calendar

- This tab appears on Dashboard. Here you can update details about an activity.



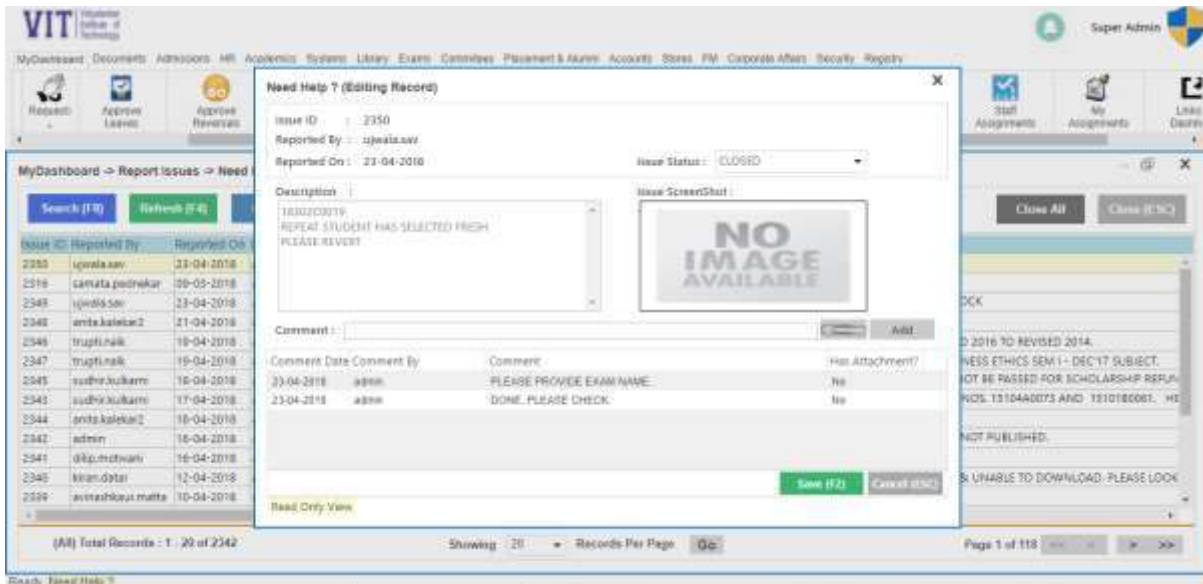
### 2.6.2 Guest Information

- This tab appears on Dashboard under Staff Guest Register. This will directly give notification to security admin.



### 2.6.3 Need Help

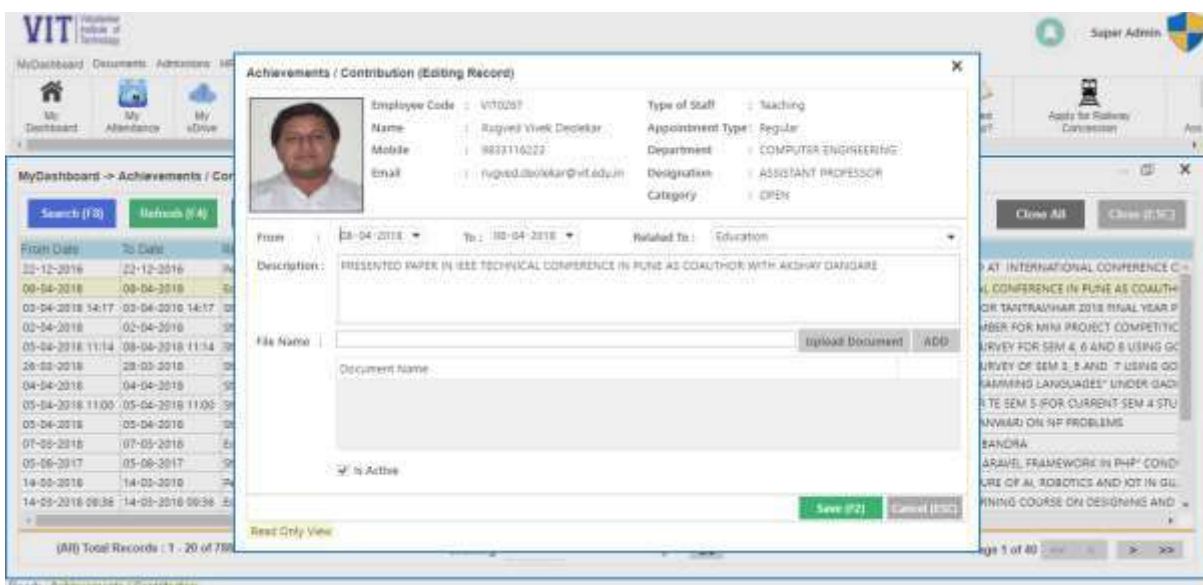
- This is separate module which appears on the dash board and it is used to report systems admin for any technical issue related to ERP.



## 2.7 Student and Staff

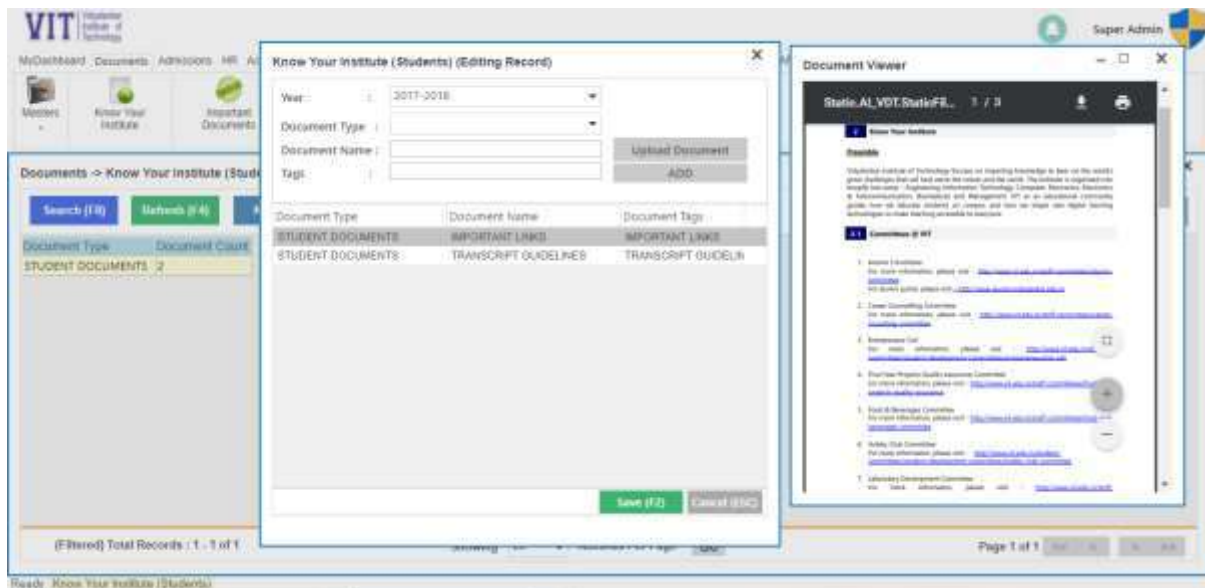
### 2.7.1 Achievement and Contribution

- Faculties can update their achievement in ERP by going to the tab Achievements and Contribution in Dashboard.



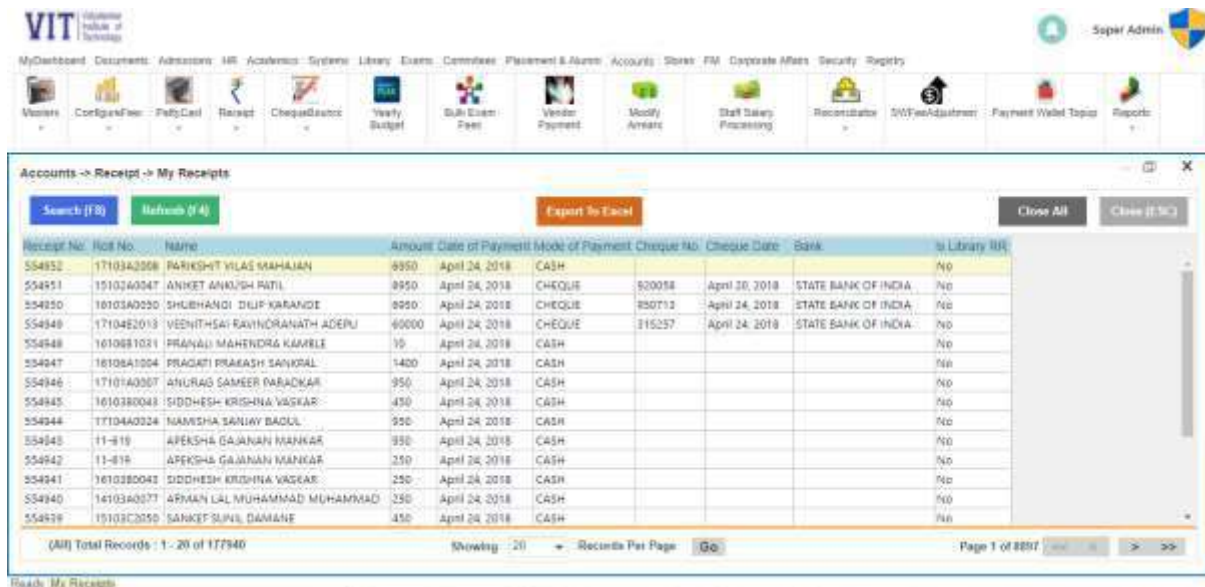
### 2.7.2 Know your Institute

- This tab appears under Documents tab.



### 2.7.3 My Receipts

- This tab is under Accounts department. In this Students can see their receipts.



### 2.7.4 Apply for enrolment

- This tab appears under Exam Module



### 2.7.5 Apply for Photocopy

- This tab appears under Exam Module.



### 2.7.6 Apply for Railway Concession

- This tab appears on the dashboard for Student login

**Apply for Railway Concession (Editing Record)**

Roll Number: 13101C2009

Date of Application: 23-04-2018

**Student Details**

Name: ADARSH, PRAKASH, JADHAV  
 Level: 2ND YEAR  
 Course: VIT  
 Course Year: FINAL YEAR  
 Syllabus: REVISED 2012  
 Semester: 8  
 Shift: 2ND SHIFT  
 Division: C  
 Category: SA Gender: Male  
 Birth Date: 26-08-1996 Age: 21 years 8 months  
 Mobile: 7736734278 Email: adarshjadhav007@gmail.com  
 Address: W-003 SIDHYNWARR ROAD PHASE 2 TATA POWER HOUSE, DONDEKULS, MUMBAI-401203 MAHARASHTRA INDIA

**Previous Details**

Previous Certificate No.: HS16455  
 Previous Certificate Date: 23-01-2010  
 Last Season Ticket No.:  
 Date of expiry of last Season ticket: 23-04-2010  
 Previous Class: FIRST CLASS  
 Previous Period: QUARTERLY

**Current Details**

Class: SECOND CLASS  
 Period: MONTHLY

**Office Use**

Railway Line: CENTRAL LINE Railway Station: KALAM  
 FROM: CENTRAL LINE To: CENTRAL LINE  
 Railway Station: KALAM Railway Station: DADAR

Nearest Railway Station: Railway Line: Railway Station:  
 Concession form No.: HS14378 Issue Date: Status: PRINCIPAL SIGNATURE DONE

Buttons: Help, Save (F2), Cancel (ESC)

### 2.7.7 Exam Hall Ticket

This tab appears under exam module.

**Exam Hall Ticket**

**Student Details**

Examination Name: PD-MMS-3-(2016APR)-2018  
 Course Name: MASTERS OF MANAGEMENT STUDIES  
 Examination Seat Number: 63007  
 Roll Number: 18106A1004  
 Name of Student: SANGRAL PRAKASH PRINWASH SHALIS

**Subject Details**

Sl. No.	Scheme Code	Subject Name	ESE
1	MMS 3.52	FINANCIAL REGULATIONS	✓
2	MMS 3.53	INVESTMENT BANKING	✓
3	MMS 34	FINANCIAL MARKETS AND INSTITUTIONS	✓

NOTE: This is electronically generated Hall Ticket. Hence no signature required.

Buttons: Print (F2), Cancel (ESC)

### 2.7.8 Exam Form

- Students can get their exam form under Exam Module.

**Exam Form**

VIT VITLABAR Institute of Technology

**EXAMINATION FORM**

Roll No. 16106A1004 \*16106A1004\* MASTERS OF MANAGEMENT STUDIES

To: The Principal, VITLABAR Institute of Technology, Vellore (E), Tamil Nadu - 690017

I, the student, request permission to attend myself for the semester [2016-2017] examination to be held in Apr - 2016. I hereby declare that I have not joined any other Colleges for pursuing studies for this examination, or have not appeared at the end of any other University, or have not joined any other University for this or any other course, Yours faithfully,

Signature of student: \_\_\_\_\_ Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Sr. No.	Scheme Code	Subject Name	MR
1	MM5331	FINANCIAL REGULATION	✓
2	MM5332	INVESTMENT BANKING	✓
3	MM5334	FINANCIAL MARKETS AND INSTITUTIONS	✓

**FOR OFFICE USE**

Admission Fee Summary (To be verified at the accounts department)

Course Year	Grade	Category	Dr.	Total Fee/Exam	Payable	Paid	Diff. Amount	College Amount	Tour Amount	Receipt No.	SW Enquire	SW Status
FIRST YEAR	REG	OPEN	✓	₹ 13740.00	₹ 13740.00	₹ 13740.00	₹ 0.00	₹ 0.00	₹ 0.00	₹ 0.00	522891	✓
SECOND YEAR	REG	OPEN	✓	₹ 140016.00	₹ 140016.00	₹ 140016.00	₹ 0.00	₹ 0.00	₹ 0.00	548851,547387,552151	✓	✓

✓ I have attended/attending ✓ I have not attended/not attending ✓ Eligible ✓ Not Eligible ✓ SW Activity Completed ✓ SW Activity Incomplete

ON SCRUTINY OF THE DOCUMENTS AND VERIFICATION OF HIS/HER ATTENDANCE DURING THE TERM, I CERTIFY THAT THE STUDENT IS ELIGIBLE FOR APPEARING FOR EXAMINATION AS ABOVE AND HIS APPLICATION ALONG WITH REQUISITE EXAMINATION FEE, WITH LATE FEE AS APPLICABLE, MAY BE ACCEPTED.

Print (F2) Cancel (ESC)

Read Only View

### 2.7.9 Apply for Revaluation

- This tab appears under Exam Module.

VIT VITLABAR Institute of Technology

MyDashboard Documents Admissions HR Academic Support

Public / Unpublished Result Map Student Syllabus

Exams -> Photocopy / Revaluation -> Apply for Revaluation

Search (F3) Refresh (F4) New (F2)

Roll Number Exam Seat Number Name of Student

1410480023	43023	PUROHIT SWAPN, SA
1410480024	45111	MOR SHRUSHTI SAND
1410480024	44023	MOR SHRUSHTI SAND
1410480024	43026	MOR SHRUSHTI SAND
1710641046	816010	BRANHANKAR ANURAG
1710681035	816004	DEWOLKAR TRIPATI A
17106A1000	816003	AP BALKR ANITHRA P
17106A1000	816110	THEVAR SUBHASHE MA
17106A1001	816090	RANE AMEY DULAJI SH
1710681035	816064	MEDHEKAR ANKITA JA
1710681015	816030	HALANekar RUPWA D
1710681021	816032	GAWLI VISHNVAI SAN
1710681046	816014	CHAUDHARI BIPIN UDA

[All] Total Records : 1 - 20 of 1198

Ready Apply for Revaluation

**Apply for Revaluation (Editing Record)**

Roll Number: 1410480023

Name: SWAPN PUROHIT (OPEN)  
Level: UNDER GRADUATE  
Course: ELECTRONICS TELECOMMUNICATION ENGINEERING  
Course Year: SECOND YEAR  
Syllabus: REVISED 2012  
Semester: 4  
Mobile: 8007600037  
Email: swapnrajpursh@gmail.com

Exam Name: QAD-ERTC-3-0212NOV-2017

Sr. No.	Subject Name	Subject Code	Marked	Total Obtained Marks	Reval. Marks	Eligibility
1	ETC302	ANALOG ELECTRONICS I	27	90	0	Eligible
2	ETC301	APPLIED MATHEMATICS II	24	90	0	Eligible

Total Amount: ₹ 500.00

Preview Apply for Revaluation (F2) Cancel (ESC)

Read Only View

Super Admin

Home Search Exam Revaluation Load/Save Reports

Total paid	Fees Paid	Receipt No.	Date of Payment
0			
0			
0			
0			
0			
500	₹2378		7-02-2018
500	₹2203		9-02-2018
1000	₹2318		9-02-2018
300	₹2305		9-02-2018
500	₹2304		9-02-2018
1000	₹2292		9-02-2018
1000	₹2319		9-02-2018
500	₹2154		7-02-2018
500	₹2152		7-02-2018

Page 1 of 60

### 2.7.10 Transcript Generation

- This tab appears under Exam Module.

VIT VITLABOR Institute of Technology

MyDashboard Documents Address

Upload / Upload Result

Exams -> Transcript -> Transc

Search (F8) Refresh (F5)


Date Of Request	Roll Number
16-04-2018 18:00	18106A1022
16-04-2018 14:59	1810180007
16-04-2018 14:13	1810182018
16-04-2018 14:11	1810182020
16-04-2018 07:23	1810180001
15-04-2018 23:10	07-150
15-04-2018 10:51	1810180070
14-04-2018 16:05	11-550
11-04-2018 22:17	03-346
09-04-2018 19:28	11-552
07-04-2018 11:32	04-255
06-04-2018 13:03	08-287
05-04-2018 14:56	05-344
05-04-2018 13:53	12105A0072

(All) Total Records : 1 - 20

Ready Transcript Generation

### Transcript Generation (Editing Record)

Roll Number:



**Name:** HEMENDEA WORUKAR  
**Mobile:** 0000000000  
**Email:** 123@vit.ac.in  
**Quota:** GOVT

**Institute:** VIT VITLABOR Institute of Technology  
**Level:** UNDERGRADUATE  
**Course:** BIOMEDICAL ENGINEERING  
**Course Year:** FINAL YEAR  
**Semester:** 8  
**Category:** SSC

**Project Title:** HEART RATE MEASUREMENT AND ANALYSIS  
**Project Guide:** DR. SARMAV NARAYAN  
**Copies:** 10

**Semester Details**

Sl. No.	Select	Semester	Marks Availability	Syllabus	Options	Approval Status	Print
1	<input checked="" type="checkbox"/>	SEMESTER I	Marks Entered	REVISED 2007	View	Approved	Print
2	<input checked="" type="checkbox"/>	SEMESTER II	Marks Entered	REVISED 2007	View	Approved	Print
3	<input checked="" type="checkbox"/>	SEMESTER III	Marks Entered	REVISED 2007	View	Approved	Print
4	<input checked="" type="checkbox"/>	SEMESTER IV	Marks Entered	REVISED 2007	View	Approved	Print
5	<input checked="" type="checkbox"/>	SEMESTER V	Marks Entered	REVISED 2007	View	Approved	Print
6	<input checked="" type="checkbox"/>	SEMESTER VI	Marks Entered	REVISED 2007	View	Approved	Print
7	<input checked="" type="checkbox"/>	SEMESTER VII	Marks Entered	REVISED 2007	View	Approved	Print
8	<input checked="" type="checkbox"/>	SEMESTER VIII	Marks Entered	REVISED 2007	View	Approved	Print

Status: Granted

Siger Adrish

Unsubscribe Lock/Unlock Reports

Close All Close (ESC)